




holmesglen  
**COURSE  
GUIDE  
2020**

CHADSTONE | CITY  
EILDON | GLEN WAVERLEY  
MOORABBIN | NORTH MELBOURNE

TAFE  VICTORIA





**“Education is so important and it is so fun. If you find what you want to do, go for it. Thanks to Holmesglen, I have such a wide range of skills, that will help me even if I decide to give something else a go along the way.”**

**Lisa Fremder, Reporter, Australian Traffic Network**

- 2019 Holmesglen Outstanding Diploma Student of the Year finalist
- 2018 Holmesglen Dean’s Award – Outstanding Student

As part of her Diploma of Screen and Media, Lisa hit the red carpet at the Brownlow Medal for Holmesglen TV, presenting and producing coverage of the glamorous arrivals.

It was just a taste of what her course covered. During her studies, she hosted Channel 31’s flagship show, 1700, and presented the student-run radio show, HolmeRun, for 88.3 Southern FM. She has also enjoyed doing some voice over work for KIIS FM, and helped out at the Victorian Training Awards.

Since graduating, Lisa has gone on to find a job as a Traffic Reporter with the Australian Traffic Network.

**WELCOME  
TO YOUR  
HOLMESGLEN  
JOURNEY...**

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- DEVELOPING INDEPENDENCE PROGRAMS
- VCAL
- SHORT COURSES





**Ambition**

We're helping Victoria look to the future as a training provider for the Melbourne Metro Rail Project.



**Scholarship**

The Holmesglen Centre for Applied Research and Innovation is just one of the ways we're contributing to advancements in education, industry and society.



**Passion**

Our annual Student Showcase is an opportunity to celebrate the passion of our learners, with the community invited to experience a range of exhibitions, events and presentations.

# WHY HOLMESGLEN?

The future is at its brightest with a goal to achieve and a new passion to explore. So we're here to help you move forward. A qualification – such as a certificate, diploma, degree, or postgraduate course – is the beginning of your career. It's your chance to see what you can become. Let's find the right study option for you.

**85% OF VET GRADUATES  
WERE EMPLOYED OR  
ENROLLED IN FURTHER STUDY  
AFTER HIS OR HER TRAINING\***

**ON AVERAGE, TAFE  
GRADUATES EARN MORE  
THAN UNI GRADUATES\*\***



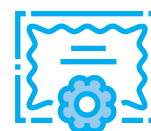
#### **Integrity**

Community partnerships, such as our work with Victoria Police and Amnesty International, are at the forefront of the Holmesglen experience.



#### **Respect**

The annual Holmesglen Awards Festival pays respect to the efforts and achievements of our high performing students and staff.



#### **Excellence**

Consecutive Victorian Training Awards Industry Collaboration Award winner.

\* National Centre for Vocational Education Research, VET Student Outcomes 2018.

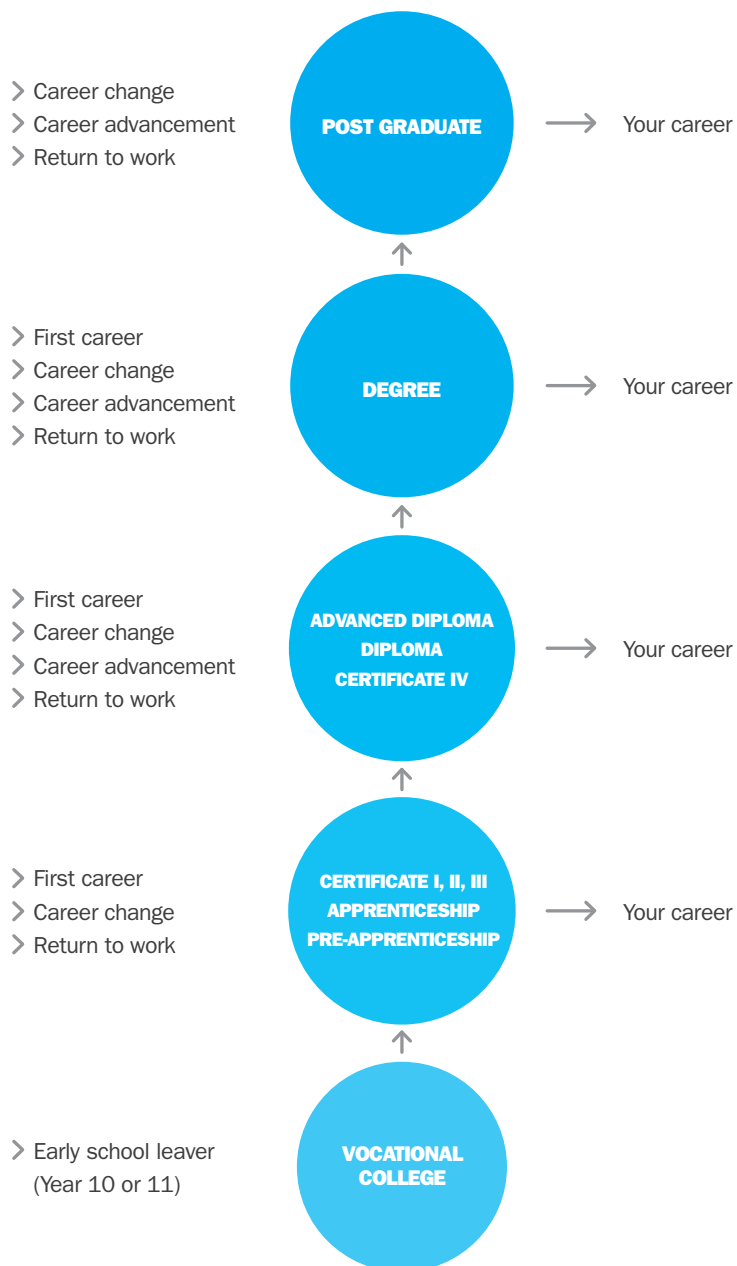
\*\* National Centre for Vocational Education Research, 2016, Total VET graduate outcomes. Graduate Careers Australia, 2015, GradStats Employment and Salary Outcomes of Recent Higher Education Graduates.





# THERE ARE MANY PATHWAYS TO YOUR CAREER

Whether you want to launch into a new career, reskill to advance your current career, or return to the workforce, our study pathways are designed to help you achieve your goals.





**BOURKE STREET**



**GLEN WAVERLEY**



**CHADSTONE**



**MOORABBIN**



**DRUMMOND STREET**



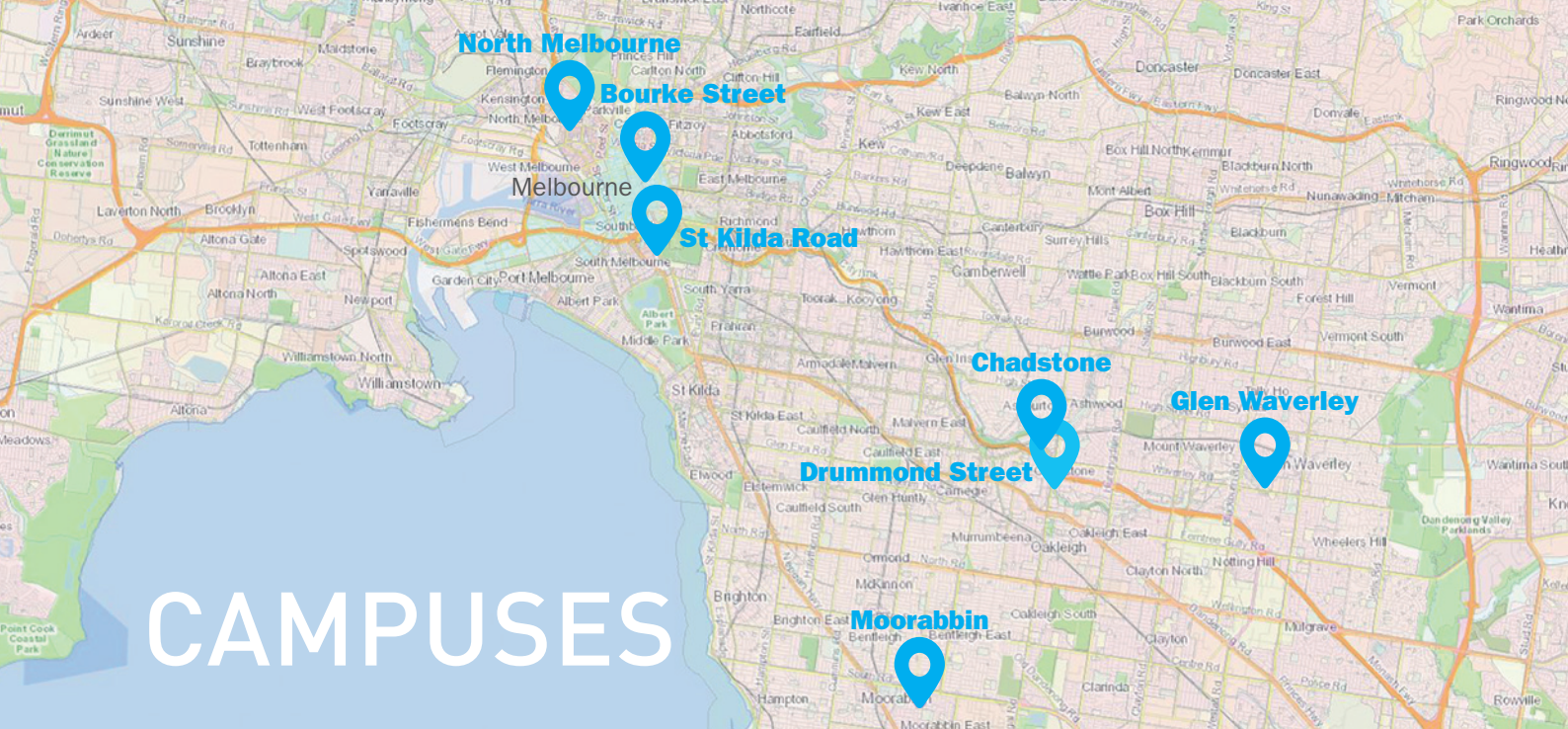
**NORTH MELBOURNE**



**HOLMESGLEN AT EILDON**



**ST KILDA ROAD**



### **BOURKE STREET**

**Level 3, 206 Bourke St, Melbourne**

Our Bourke Street campus is suitably located in the heart of Melbourne – close to Chinatown, retail outlets and convenient public transport. The campus is a dedicated nursing training facility, which will give Victorians greater opportunities to pursue their healthcare careers. The HLT54115 Diploma of Nursing is offered at this campus, and is perfect for those wanting to learn in the CBD.

### **CHADSTONE**

**Corner Batesford and Warrigal Roads, Chadstone**

At our Chadstone campus, you will find some of Victoria's largest and most well-known building and construction training facilities. We offer over 30 pre-apprenticeships and apprenticeships in popular areas like plumbing and carpentry – as well as niche areas like glass and glazing, and stonemasonry. We've also introduced the Heating, Ventilation and Air Conditioning Centre of Excellence.

You'll also find dedicated radio and TV studios, a digital print centre, graphic design studios, architecture suites, our business faculty, IT labs and a number of health and community care courses. Plus, our Chadstone campus has its own train station, Holmesglen, on the Glen Waverley line.

### **DRUMMOND STREET**

**41 Drummond St, Chadstone**

Newly acquired Drummond Street campus continues to be a major Victorian training hub for electrical, gas, telecommunications, industrial skills and workplace health and safety. The campus is located just 1.5 km from our main Chadstone campus and is certified by the Green Building Council of Australia with three buildings reaching a 5-Star Green rating. Drummond Street also houses the Victorian Tunnelling Training Centre, a Victorian Government initiative to centralise the training of local workers in underground construction and tunnelling.

### **HOLMESGLEN AT EILDON**

**Moore Road, Eildon**

This award-winning purpose-built conference and function venue set on a gorgeous rural property in the Goulburn Valley's Rubicon State Forest was recently inducted into the RACV Victorian Tourism Awards Hall of Fame. Holmesglen at Eildon has a working cattle farm, as well as its own agro forestry and protected wildlife zone. As a student, you might be lucky enough to visit with a student group on a trip, which could include a range of outdoor recreation, such as bushwalking, low ropes, mountain biking, canoeing, rafting or fishing. The property is also available for corporate hire, private functions and overnight, weekend or longer term stays.

### **GLEN WAVERLEY**

**595 Waverley Road, Glen Waverley**

With extensive horticulture grounds, and a charming suburban appeal, this campus provides the perfect backdrop to your studies. You'll find hospitality kitchens, our student restaurant Zest, an early childhood practice room, film, photography and sound studios, a massage and naturopathy clinic, as well as a training gym and exercise science room. Our Glen Waverley campus is also home to our Vocational College and a Startup Hub, which helps eligible graduates start their businesses.

### **MOORABBIN**

**488 South Road, Moorabbin**

Our Moorabbin campus is the gateway to Melbourne's Bayside. Home to the Holmesglen Private Hospital – an Australian TAFE-first and award-winning facility – it is perfect for nursing, allied health and pathology student placements. Our leading health precinct is a premier training hub in the Victorian education sector, with some of the best dedicated simulation and lab facilities.

If you're keen on green energy, our Renewable Centre of Excellence is used for our electrical and engineering courses. While you'll also find global culinary force Le Cordon Bleu, our student restaurant Cilantro and our Vocational College on campus.

### **NORTH MELBOURNE**

**Level 2, 200 Arden Street, North Melbourne**

Here at our Holmesglen at Futuretech campus, we have collaborated with the Electrical Trades Union Victoria (ETU) to provide those seeking an electrical career greater options and convenience. We offer pre-apprenticeships, apprenticeships, and industry short courses at the campus, winner of the Industry Collaboration Award at a recent Australian Training Awards.

### **ST KILDA ROAD**

**332 St Kilda Road, Southbank**

Located opposite the Shrine of Remembrance, near Melbourne's Royal Botanic Gardens, our St Kilda Road campus provides a perfect environment for your creative spark. Here, you'll find our specialist fashion training facilities, as well as courses in architectural design, accounting, event management, and early childhood education. And it's easily accessible by public transport. The campus also houses MetroHub, training thousands of Victorians as part of the Metro Rail Project, and is home to our Professional Workplace Solutions team.



# RECREATION AND ACTIVITIES

Our activities are heavily subsidised, so you can take part at a fraction of the normal price.

From day, weekend or even interstate trips, as a Holmesglen student you will get access to all types of activities.

Trips have included:

- Brisbane and Moreton Island
- Sydney and the Blue Mountains
- The Great Ocean Road
- Mt Buller
- Phillip Island

Plus, we have a range of clubs, sports and on-campus events. From movie and foodies' clubs, to basketball, cricket and table tennis, there is an opportunity for you to socialise and engage with your peers.

We have over 50 free activities and events across campuses each year. For more information, keep an eye on [holmesglen.edu.au/recreation](http://holmesglen.edu.au/recreation)



# ONLINE COMMUNITY

At Holmesglen, you have access to a social networking site by students for students.

It's a great place to seek advice, ask questions, share your knowledge and connect with others.

All you have to do is create an account and then use your phone, tablet or computer to log in from anywhere.

Visit [community.holmesglen.edu.au](http://community.holmesglen.edu.au)



## APPRENTICE CENTRAL

Apprentice Central is our award-winning apprentice support team, focussed on your needs as an apprentice. Awarded Gold at the recent World Federation of Colleges and Polytechnics Awards of Excellence, this unique service ensures Holmesglen apprentices receive dedicated support throughout their training at the Institute.

Apprentice Central can help you with the following:

- Employment issues such as wages, awards, entitlements, OHS
- Training and careers
- Personal/family matters
- Financial stress or hardship
- Employability skills

Our services include:

- Confidential one-on-one support
- Decision-making tactics and conflict resolution
- Life skills, budgeting and finances
- Mentoring and guidance, and general advice
- Referrals to supporting services

## STUDENT SERVICES

Other Holmesglen services include:

- Accommodation help
- Counselling
- Disability support
- Indigenous support
- Learning Skills Centre
- Medical clinics
- Skills and Jobs Centre
- Startup Hub



**Accommodation help**



**Counselling**



**Disability support**



**Learning Skills Centre**



**Medical clinics**



# SCHOLARSHIPS

WE BELIEVE IN ACCESS TO EDUCATION FOR EVERYONE. THIS IS WHY WE OFFER A RANGE OF SCHOLARSHIPS TO HELP YOU PAY FOR YOUR TUITION AND COURSE MATERIALS.



### Access Scholarship

Up to \$1,000 to be used towards your tuition fees. You can apply for an Access Scholarship if you have been through hardship. This includes financial hardship, disability or any other form of disadvantage that may have kept you from enjoying the benefits of tertiary education.

Access Scholarships are available for any certificate, diploma or advanced diploma courses.

### International Student Scholarship

Up to \$1,000 to be used towards your tuition fees. You can apply for an International Student Scholarship if you have been enrolled in any course for at least one year – and are continuing your studies at Holmesglen. Selection for this scholarship is based on applicants' academic transcripts, faculty references, study goals and other relevant personal achievements.

### Asylum Seeker Scholarship

\$1,500 for diploma course fees and \$1,000 for certificate course fees or study related materials. You can apply for an Asylum Seeker Scholarship if you are a person seeking asylum who currently holds a Bridging Visa with the right to study, Safe Haven Enterprise Visa (SHEV) or a Temporary Protection Visa (TPV) and are enrolled or enrolling in a certificate or diploma course.

### Koori Access Scholarship

\$1,000 to be used towards your tuition fees. If you're an Indigenous Australian or Torres Strait Islander, you can apply for a Koori Access Scholarship. This scholarship is available for any certificate, diploma or advanced diploma course.

### Simplot Scholarship

Up to \$10,000 to be used for your tuition fees in any cookery, hospitality or patisserie course. Simplot Australia, a leading Australian food manufacturer, aims to bring Earth's resources to life in a sustainable way so that Australians can always eat. One part of their vision includes investing in the supply chain, which means potentially helping you with your studies.

You can apply for a Simplot Scholarship if you are an Australian citizen or permanent resident currently enrolled in, or planning to enrol in, any cookery, hospitality or patisserie course.

**Scholarships are subject to availability and may vary year to year. To find out which scholarships may be available to you, head to: [holmesglen.edu.au/scholarships](http://holmesglen.edu.au/scholarships)**



**"The most enjoyable thing about being an aspiring chef is the creativity. I love trying new techniques, designs, flavour combinations - and even failing at times so that I can do better next time. One of the biggest lessons I've learned is that the process you follow in creating baked goods is as important as your end product."**

Esra Kullu (pictured left), with former Student Welfare Officer Carly Eeles, is a recipient of a Simplot Scholarship that covers tuition, materials, uniforms and a placement with Simplot Australia.



Scholarships awarded in 2018



Distributed by the Holmesglen Foundation for student grants, scholarships, support services and course activities



If you're in need, Student Services has food banks for basic food relief



Awarded for course tuition in 2018



First actively comprehensive alumni and philanthropic TAFE program



Outstanding students are recognised each year with a cash prize at a gala awards dinner



# FEES AND HOW TO APPLY

## HOW CAN I PAY?



### Upfront

Pay all your fees before starting your course.



### Payment plan

You can organise to pay in instalments over the duration of your course.



### Scholarship

You can apply for a number of scholarships that may assist in paying your tuition fees.



### VET Student Loan

If you're studying selected diplomas or advanced diplomas, you may be able to apply for a loan from the Australian government. Repayments are made through the ATO (which are deducted from your salary once you start earning over a certain amount).



### HECS-HELP

If you're studying a Bachelor of Early Childhood Teaching or Bachelor of Nursing, you may be able to apply for a loan from the Australian government. Repayments are made through the ATO (which are deducted from your salary once you start earning over a certain amount).



### FEE-HELP

If you're studying a degree or master program that does not offer HECS-HELP, you may be able to apply for a FEE-HELP loan from the Australian government. Repayments are made through the ATO (which are deducted from your salary after you start earning over a certain amount).



# WHAT TYPES OF FEES APPLY TO ME?

## Concession fees

If you're a current healthcare or pension card holder and you're applying for a certificate course, then these fees may apply to you. Your concession eligibility will be calculated during your enrolment.

## Full fees

You will be a full fee paying student if you do not meet concession or subsidised fee criteria, or if you are an international student.

## Subsidised fees

If you're an Australian or New Zealand citizen, or a holder of a permanent visa or humanitarian visa, and have not completed a qualification at a higher level than the one you now want to study, you may be eligible for a government subsidised place. Good news though – the government recognises TAFE as the best place for vocational training. That's why we get a certain number of subsidised places for students who have completed a higher qualification than the one they want to study now. These places are limited, so the earlier you apply the higher your chances of securing a subsidised place. Your eligibility for subsidies will be calculated during your enrolment.

## HOW TO APPLY

### DIRECT

### APPRENTICESHIPS AND TRAINEESHIPS

### INTERNATIONAL

1

Apply via the course page on the Holmesglen website [holmesglen.edu.au](http://holmesglen.edu.au)

Find a job as an apprentice or trainee.

Read the International Course Guide via [holmesglen.edu.au/international](http://holmesglen.edu.au/international)

If you have any questions, send an email to [intl@holmesglen.edu.au](mailto:intl@holmesglen.edu.au) or call +61 (03) 9564 1703

2

Complete a literacy and numeracy assessment. Holmesglen staff will contact you to organise your interview and confirm your pre-training assessments.

Register with an Australian Apprenticeship Support Network (AASN) and nominate Holmesglen as your training provider (your employer will usually do this for you).

You can use a Holmesglen accredited agent to help you apply. They can help you choose the right course and apply for a visa. To find an agent in your country, visit [holmesglen.edu.au/international](http://holmesglen.edu.au/international).

3

Accept your Letter of Offer, and then find out if you are eligible for a government subsidised place or fee concession.

Receive your AASN registration number, which is called a 'Delta Number'.

Whether you're applying with or without an agent, you'll need to check that you meet all academic and English prerequisites as listed in the course guide.

You'll also need to provide certified copies of your supporting documents.

4

Complete the registration checklist to enrol in your classes.

Holmesglen staff will contact you to arrange your training schedule and finalise your Holmesglen enrolment (once your AASN registration is complete and you have received your 'Delta Number').

Make sure that you read and understand the Institute's Terms and Conditions of Enrolment and the Fee Payment and Refund Procedure. Complete all sections of the application form, and remember to include your signature and contact details.

If you're applying without an agent, you'll be required to pay a \$500 (AUD) application fee.

5

Pay your fees (either upfront or on a payment plan).

Pay your fees (either upfront or on a payment plan).

Once our admissions officers have all the required information to assess your application, they'll inform you of the outcome.

If you're successful, you will receive a Letter of Offer along with a Fee Schedule, outlining the minimum fees payable.

6

Show 100 points of ID to receive your student ID card.

Show 100 points of ID to receive your student ID card.

If you have met all the conditions on your Letter of Offer, you can proceed to deposit your first fee instalment, as outlined in your Fee Schedule. Submit your payment, along with your Offer Acceptance Form, to receive an Electronic Confirmation of Enrolment (eCoE). You will need an eCoE to apply for a student visa. You'll also need to complete the process with Department of Home Affairs. To learn more about student visa applications, visit [homeaffairs.gov.au](http://homeaffairs.gov.au)

Indicative course fees are listed on the website.



# ARTS AND DESIGN





## STUDY AREAS:

- Animation, screen and media
- Fashion
- Graphic design
- Interior decoration and design
- Photography
- Printing

FROM GRAPHIC DESIGNERS TO INTERIOR DESIGNERS, RADIO AND TV PRODUCERS TO ANIMATORS, FASHION DESIGNERS TO PHOTOGRAPHERS, CAREERS IN ARTS AND DESIGN CAN BE FOUND ACROSS A WIDE SPECTRUM.

At Holmesglen, we offer courses across a range of study areas so you can coax your creativity down the right career path.



### EVENTS AND OPPORTUNITIES

From Melbourne Fashion Week to the Brownlow Medal and the Melbourne Animation Film Festival, our students get to develop their skills at leading events.



### PARTNERSHIPS

Our radio students host 'HolmeRun', a student-run show broadcast on 88.3 Southern FM.



### GRADUATE OUTCOMES

Our graduates have gone on to work with Fox FM, Nova, smoothfm, R13 – and on the production team of films like The Great Gatsby.



Inspiring student designs from our Underground Runway, showcasing work by Bachelor of Fashion Design students as part of last year's Student Showcase events.



#### KEY

- i Course code
- 🕒 Study mode and duration
- 📅 Start date
- 📍 Campus

#### CONTACT

**W:** [holmesglen.edu.au](http://holmesglen.edu.au)

**T:** 1300 639 888

**20 HOLMESGLEN INSTITUTE**

## ANIMATION, SCREEN AND MEDIA

### CERTIFICATE IV IN SCREEN AND MEDIA (ANIMATION AND DIGITAL MEDIA)

i CUA41215 🕒 Full time (6 months) 📅 February, July 📍 Glen Waverley

**Entry requirements:** VCE or equivalent; or mature age. Knowledge or study in art and design is an advantage.  
**Career opportunities:** Camera operator, sound and lighting operator, filmmaker, animator, screenwriter.

### DIPLOMA OF SCREEN AND MEDIA (ANIMATION)

i CUA51015 🕒 Full time (1 year) 📅 February 📍 Glen Waverley

**Entry requirements:** VCE or equivalent; or mature age. Knowledge or study in art and design, or screen and media is an advantage.  
**Career opportunities:** Animator, visual effects specialist.

### DIPLOMA OF SCREEN AND MEDIA (RADIO AND TV)

i CUA51015 🕒 Full time (1 year) 📅 February 📍 Chadstone

**Entry requirements:** VCE or equivalent; or mature age.  
**Career opportunities:** Radio and television producer/presenter, camera/lighting operator, sound/picture editor, production assistant.

### DIPLOMA OF SCREEN AND MEDIA (SHORT FILM)

i CUA51015 🕒 Full time (1 year) 📅 February 📍 Glen Waverley

**Entry requirements:** VCE or equivalent; or mature age. Knowledge or study in art and design, or screen and media is an advantage.  
**Career opportunities:** Camera operator, special effects producer, sound and lighting technician, assistant to director/producer.

## FASHION

### CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY

i MST20616 🕒 Full time (6 months) 📅 July 📍 St Kilda Road

**Entry requirements:** No formal entry requirements.  
**Career opportunities:** Assistant in the clothing production industry.

### CERTIFICATE IV IN APPLIED FASHION DESIGN AND MERCHANDISING

i MST40516 🕒 Full time (1 year), part time (2 years) 📅 February 📍 St Kilda Road

**Entry requirements:** VCE or equivalent; or mature age. All applicants are required to attend an interview and present a portfolio of recent design work that demonstrates a range of creative and technical skills.  
**Career opportunities:** Assistant fashion designer, merchandising assistant, specialist production technician, patternmaker, sewing machinist

### BACHELOR OF FASHION DESIGN

i BFD16 🕒 Full time (3 years), part time (by application) 📅 February 📍 St Kilda Road

The Bachelor of Fashion Design is a cutting edge course for those who aspire to a career in the fast-paced world of fashion. Innovative design is at the forefront of our delivery, underpinned by a comprehensive technical foundation in pattern engineering, garment construction and the application of computer-assisted design tools.  
**Entry requirements:** See website for full details.  
**Career opportunities:** Fashion designer, design assistant, manual patternmaker and grader, CAD pattern maker and grader, production maker, garment technician and fit technologist.

## GRAPHIC DESIGN

### CERTIFICATE IV IN DESIGN

i CUA40715 🕒 Full time (6–12 months) 📅 February, July 📍 Chadstone

**Entry requirements:** CUA30715 Certificate III in Design Fundamentals or able to demonstrate some creative and design skills.  
**Career opportunities:** Junior designer.

### DIPLOMA OF GRAPHIC DESIGN

i CUA50715 🕒 Full time (1 year), part time (2 years) 📅 February 📍 Chadstone

**Entry requirements:** Learners must provide evidence of graphic design skills and ability.  
**Career opportunities:** Freelance designer, junior graphic designer, production assistant.

### ADVANCED DIPLOMA OF GRAPHIC DESIGN

i CUA60315 🕒 Full time (1 year) 📅 February 📍 Chadstone

**Entry requirements:** VCE or equivalent; or mature age. Diploma of Graphic Design or equivalent skills.  
**Career opportunities:** Freelance designer, graphic designer.

## INTERIOR DECORATION AND DESIGN

### CERTIFICATE IV IN INTERIOR DECORATION

**MSF40113** Full time (1 year), part time (2 years) February, July Chadstone

**Entry requirements:** VCE or equivalent, or mature age. Good communication and presentation skills.

**Career opportunities:** Interior decoration consultant.

### DIPLOMA OF INTERIOR DESIGN AND DECORATION

**MSF50213** Full time (6 months) February Chadstone

**Entry requirements:** Learners must have completed the Certificate IV in Interior Decoration prior to enrolling into the Diploma of Interior Design.

**Career opportunities:** Self-employed interior designer or decorator, colour consultant, interior stylist, in-house interior designer or decorator.

### ADVANCED DIPLOMA OF INTERIOR DESIGN

**MSF60113** Full time (6 months) July Chadstone

**Entry requirements:** All applicants must attend an information session. To complete the course in six months, students must have completed a Diploma of Interior Design and Decoration.

**Career opportunities:** Interior designer within interior design or architectural firm, commercial or residential design consultant.

## PHOTOGRAPHY

### CERTIFICATE IV IN PHOTOGRAPHY AND PHOTO IMAGING

**CUA41115** Full time (1 year), part time (2 years) February Glen Waverley

**Entry requirements:** Learners must provide a folio consisting of any style of photography, 10 to 20 carefully selected images.

**Career opportunities:** Photographer's assistant, artist, fine art photographer, wedding and portrait photographer, fashion and editorial photographer.

## PRINTING

### CERTIFICATE II IN PRINTING AND GRAPHIC ARTS (GENERAL PRE-APPRENTICESHIP)

**ICP20115** Full time (12 weeks) February, May, October Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Digital printer, lithographic printer, flexographic printer, gravure printer, graphic designer.

### CERTIFICATE III IN PRINT COMMUNICATIONS (APPRENTICESHIP)

**ICP31415** Part time (3 years) Various Chadstone

**Entry requirements:** Training agreement with a registered employer from a relevant industry.

**Career opportunities:** Digital media designer, multimedia graphic designer, assistant graphic artist, multimedia content author, multimedia designer, print finishing artist.

### CERTIFICATE III IN PRINT MANUFACTURING (APPRENTICESHIP)

**ICP31315** Part time (3 years) Various Chadstone

**Entry requirements:** Training agreement with a registered employer from a relevant industry.

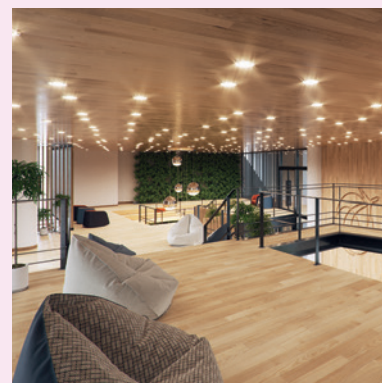
**Career opportunities:** Ink mixer, mail house production worker, paper products machinist, print finisher, sacks and bags maker.

### CERTIFICATE III IN PRINTING (APPRENTICESHIP)

**ICP31215** Part time (3 years) Various Chadstone

**Entry requirements:** Training agreement with a registered employer from the printing industry.

**Career opportunities:** Digital print manager, digital printer, print machinist, screen printer.



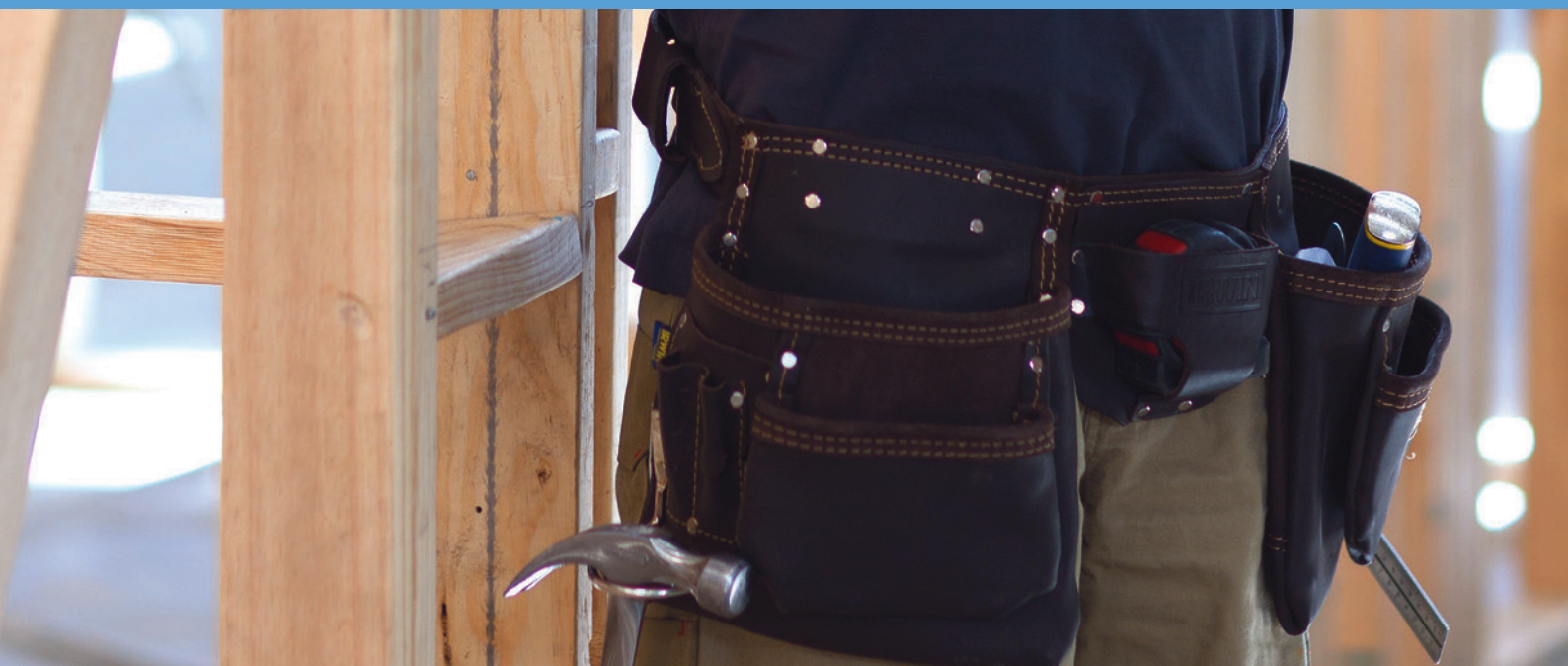
Interior Design student art by Tam Do Nguyen – featured at a Holmesglen Graduate Exhibition.

LOOK FOR FREE  
TAFE COURSES  
IN THIS AREA

[holmesglen.edu.au/freetafe](http://holmesglen.edu.au/freetafe)



# BUILDING AND CONSTRUCTION



## WHETHER YOU'RE NEW TO A TRADE OR LOOKING TO UPSKILL, WE HAVE TRAINING AVAILABLE FOR ANY STAGE.

And we now offer a premier training facility for the electricity, gas and telecommunications utility sectors at our new campus at Drummond Street, Chadstone.



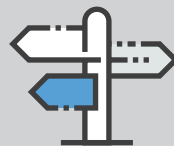
## STUDY AREAS:

- Bricklaying and stonemasonry
- Building and construction management
- Building design and drafting
- Building surveying
- Carpentry and joinery
- Civil construction
- Electrical
- Engineering and fabrication
- Flooring, plastering and tiling
- Furniture and upholstery
- Glass and glazing
- Painting and decorating
- Plumbing
- Telecommunications
- Workplace health and safety



### INDUSTRY LEADING

Our new campus at Drummond Street and new facilities, MetroHub, the Victorian Tunnelling Centre and the Heating, Ventilation and Air Conditioning Centre of Excellence, continue to position us as the leader in building and construction trades training in Victoria.



### TRAINING PATHWAYS

Whether you want to become a Registered Building Practitioner with the Victorian Building Authority, obtain your Energy Safe Victoria electrician's licence, or start your own business, our courses can get you there.



### APPRENTICE CENTRAL

Apprentice Central is our award-winning apprentice support team, focussed on your needs as an apprentice. Apprentice Central can help you with employment issues; provide advice on training and careers, personal/family matters; financial stress or hardship, and more.







**"If you have the right attitude, you have all the help you need."**

**Casey Shannon**

Certificate III in Wall and Floor Tiling

Casey describes herself as a "perfectionist" in her trade. It's no surprise her apprenticeship was completed to the same high standard. She was presented with the Outstanding Apprentice honour at the 2019 Holmesglen Awards, and received the Best Second Year Apprentice accolade at the last year's Holmesglen Trowel Trades Awards.

**KEY**

-  **Course code**
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-  **Campus**

**CONTACT**

**W:** [holmesglen.edu.au](http://holmesglen.edu.au)

**T:** 1300 639 888

**BRICKLAYING AND STONEMASONRY**

**CERTIFICATE II IN CONSTRUCTION PATHWAYS**

 **CPC20211**  **Full time (3 months)**  **February**  **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Bricklaying apprentice

**CERTIFICATE II IN BUILDING AND CONSTRUCTION (BRICKLAYING PRE-APPRENTICESHIP)**

 **22338VIC**  **Full time (16 weeks)**  **Various**  **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Apprentice bricklayer.

**CERTIFICATE II IN BUILDING AND CONSTRUCTION (STONEMASONRY PRE-APPRENTICESHIP)**

 **22338VIC**  **Full time (16 weeks)**  **Various**  **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Apprentice stonemason.

**CERTIFICATE III IN BRICKLAYING / BLOCKLAYING (APPRENTICESHIP)**

 **CPC30111**  **Part time (3 years)**  **Various**  **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Bricklayer, blocklayer.


**CERTIFICATE III IN BRICKLAYING / BLOCKLAYING**

 **CPC30111**  **Full time (1 year)**  **Various**  **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Bricklayer, blocklayer.

**CERTIFICATE III IN STONEMASONRY (MONUMENTAL / INSTALLATION APPRENTICESHIP)**

 **CPC32313**  **Part time (1–4 years)**  **Various**  **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Stonemason.

**BUILDING AND CONSTRUCTION MANAGEMENT**

**CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING / FOR TRADE PROFESSIONALS)**

 **CPC40110**  **Part time (32 weeks)**  **Various**  **Chadstone, Moorabbin**

**Entry requirements:** At least three years' work experience in the building and construction industry.

**Career opportunities:** Registered builder, construction manager, domestic builder, building estimator, building construction project supervisor.

**CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)**

 **CPC40110**  **Full time (1 year), part time (2 years)**  **Various**  **Chadstone**

**Entry requirements:** VCE or equivalent; or mature age (at least 18 years of age and away from formal study for at least one year).

**Career opportunities:** Registered builder, construction manager, domestic builder, building estimator, building construction project supervisor.


**DIPLOMA OF BUILDING AND CONSTRUCTION (BUILDING)**

 **CPC50210**  **Full time (1 year), part time (3–4 years)**  **February, July**  
 **Chadstone, St Kilda Road**

**Entry requirements:** VCE or equivalent; or mature age (at least 18 years of age and away from formal study for at least one year).

**Career opportunities:** Supervisory and managerial positions in the construction industry, specialist quality assurance and safety positions local, national and international construction manager, specialist construction positions, builder, contract administration positions.

**BACHELOR OF CONSTRUCTION MANAGEMENT AND ECONOMICS**

 **BCME15**  **Full time (4 years), part time (6–8 years)**  **March, July**  **Chadstone**

This four-year degree is designed to meet the professional requirements for accreditation by the Australian Institute of Building and the Australian Institute of Quantity Surveyors. The course embraces the construction management and quantity surveying fields of study, which are generally considered to fall within the management disciplines and financial administration of building projects through their life cycle.

**Entry requirements:** See website for full details.

**Career opportunities:** Contract administrator, estimator, project manager, quantity surveyor, building consultant.



## BUILDING DESIGN AND DRAFTING

### ADVANCED DIPLOMA OF BUILDING DESIGN (ARCHITECTURAL)

**i** 22477VIC **🕒** Full time (2 years), part time (4 years) **📅** February, July  
**📍** Chadstone, St Kilda Road

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Building designers, architectural assistants, building design assistants, architectural draftspersons.

## BUILDING SURVEYING

### ADVANCED DIPLOMA OF BUILDING SURVEYING

**i** CPC60115 **🕒** Full time (2 years) **📅** February, July **📍** Chadstone

**Entry requirements:** There are no formal entry requirements but learners are expected to have completed Year 12.

**Career opportunities:** Building certifier, building inspector, building surveyor, electrical installation inspector.

### BACHELOR OF BUILDING SURVEYING

**i** BBS15 **🕒** Full time (4 years), part time (6-8 years) **📅** March, July **📍** Chadstone

This four-year professional degree is designed to meet the needs of the building surveying industry. You will develop in-depth technical knowledge in building surveying and will be able to operate independently as a professional within this field.

**Entry requirements:** See website for full details.

**Career opportunities:** Building inspector, private certifier, building surveyor, building consultant.

## CARPENTRY AND JOINERY

### CERTIFICATE II IN BUILDING AND CONSTRUCTION (CARPENTRY PRE-APPRENTICESHIP)

**i** 22338VIC **🕒** Full time (12 weeks) **📅** Various **📍** Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Carpentry apprenticeship.

### CERTIFICATE II IN BUILDING AND CONSTRUCTION (JOINERY / SHOPFITTING / STAIRBUILDING PRE-APPRENTICESHIP)

**i** 22338VIC **🕒** Full time (17 weeks) **📅** Various **📍** Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Joinery apprenticeship, shopfitting apprenticeship, stairbuilding apprenticeship.

### CERTIFICATE III IN CARPENTRY

**i** CPC30211 **🕒** Full time (1 year) **📅** February **📍** Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Carpenter.

### CERTIFICATE III IN CARPENTRY (APPRENTICESHIP)

**i** CPC30211 **🕒** Part time (3 years) **📅** Various **📍** Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Carpenter.

### CERTIFICATE III IN JOINERY (APPRENTICESHIP)

**i** CPC31912 **🕒** Part time (3 years) **📅** Various **📍** Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Joiner, stair builder, cabinet maker, shopfitter.

### CERTIFICATE III IN JOINERY

**i** CPC31912 **🕒** Full time (1 year) **📅** Various **📍** Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Joiner, stair builder, cabinet maker.

### CERTIFICATE III IN SHOPFITTING (APPRENTICESHIP AND NON-APPRENTICESHIP)

**i** CPC30116 **🕒** Part time (1-4 years) **📅** Various **📍** Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Residential and commercial kitchen maker, assistant shopfitter, joiner, furniture maker, kitchen maker.

## CIVIL CONSTRUCTION

### CERTIFICATE III IN CIVIL CONSTRUCTION (APPRENTICESHIP)

**i** RII30915 **🕒** Full time (1.5-2 years) **📅** Various **📍** Glen Waverley

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Civil construction worker, civil engineer, plant operator, estimator, site manager, foreman.



Building Design student art by Yi Feng Len – featured at a Holmesglen Graduate Exhibition.

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[holmesglen.edu.au/freetafe](https://holmesglen.edu.au/freetafe)







"I loved the self-paced side of things."

#### Jake Carter

Certificate III in Electrotechnology Electrician

Through his association with Impact Apprentices, Jake came to Holmesglen's Futuretech to follow his electrotechnology training. Jake finished his pre-apprenticeship with a readiness assessment of 100% and completed his A-Grade exam on his first attempt, with exceptional results. He has started his own business, Cardiac Electrical, in addition to his contracting work for Design and Build Electrical.

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## ELECTRICAL

### CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START PRE-APPRENTICESHIP)

 UEE22011  Full time (9 weeks)  Various  Moorabbin, North Melbourne

**Entry requirements:** Minimum of Year 10 English and Mathematics, Year 11 highly recommended.

**Career opportunities:** Apprentice electrician, apprentice electrical fitter, apprentice air conditioning and refrigeration mechanic.

### CERTIFICATE III IN ELECTROTECHNOLOGY ELECTRICIAN (APPRENTICESHIP)

 UEE30811  Part time (4 years)  Various  Moorabbin, North Melbourne

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Electrician.

### CERTIFICATE III IN ELECTRICAL FITTING (APPRENTICESHIP)

 UEE33011  Part time (2.5 – 3 years)  Various  Moorabbin, North Melbourne

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Electrical fitter.

### CERTIFICATE III IN ELECTRICAL SUPPLY INDUSTRY (ESI) – POWER SYSTEMS – DISTRIBUTION CABLE JOINTING

 UET30812  Part time (4 years)  Various  Drummond Street

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Electrical Supply Industry (ESI) cable joiner.

### CERTIFICATE III IN ELECTRICAL SUPPLY INDUSTRY (ESI) – POWER SYSTEMS – DISTRIBUTION OVERHEAD

 UET30612  Part time (4 years)  Various  Drummond Street

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Electrical linesworker.

## ENGINEERING AND FABRICATION

### CERTIFICATE II IN ENGINEERING STUDIES (PRE-APPRENTICESHIP)

 22470VIC  Full time (19 weeks, 3 days a week)  February, July  Moorabbin

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Apprentice boilermaker, apprentice metal fabrication tradesperson, apprentice sheet metal worker.

### CERTIFICATE III IN ENGINEERING - FABRICATION TRADE (APPRENTICESHIP)

 MEM30305  Part time (3 years)  Various  Moorabbin

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Metal fabrication tradesperson, boilermaker welder, sheet metal worker, arc welder.

### CERTIFICATE III IN ENGINEERING - FABRICATION TRADE

 MEM30305  Full time (1 year, 3 days a week)  February, July  Moorabbin

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Metal fabrication tradesperson, boilermaker welder, sheet metal worker, arc welder.

### CERTIFICATE IV IN ENGINEERING (FABRICATION AND AUTOCAD)

 MEM40105  Full time (1.5 years), part time (variable)  Various  Moorabbin

**Entry requirements:** Year 11 or equivalent.

**Career opportunities:** First class welding, production manager/leading hand.

### CERTIFICATE IV IN ENGINEERING (WELDING TICKET PATHWAY)

 MEM40105  Full time (1.5 years), part time (variable)  Various  Moorabbin

**Entry requirements:** Year 11 or equivalent.

**Career opportunities:** Coded welder.

### DIPLOMA OF ENGINEERING - ADVANCED TRADE (FABRICATION)

 MEM50105  Full time (6 months)  February, July  Moorabbin

**Entry requirements:** Certificate IV in Engineering (Refrigeration and Air Conditioning) or Certificate IV in Engineering (Fabrication Stream).

**Career opportunities:** Engineering trades technician, engineering supervisor.

## FLOORING, PLASTERING AND TILING

### CERTIFICATE II IN BUILDING AND CONSTRUCTION (SOLID PLASTERING PRE-APPRENTICESHIP)

**22338VIC** **Full time (16 weeks)** **Various** **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Solid plastering apprenticeship.

### CERTIFICATE II IN BUILDING AND CONSTRUCTION (WALL AND FLOOR TILING PRE-APPRENTICESHIP)

**22338VIC** **Full time (16 weeks)** **Various** **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Wall and floor tiling apprenticeship.

### CERTIFICATE II IN BUILDING AND CONSTRUCTION (WALL AND CEILING LINING PRE-APPRENTICESHIP)

**22338VIC** **Full time (16 weeks)** **Various** **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Wall and ceiling lining apprenticeship.

### CERTIFICATE III IN CONSTRUCTION WATERPROOFING

**CPC31411** **Part time (10 months)** **March** **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Waterproofer.

### CERTIFICATE III IN FLOORING TECHNOLOGY (RESILIENT)

**MSF30813** **Part time (3 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Carpet layer (floor finisher), floor finisher (resilient).

### CERTIFICATE III IN FLOORING TECHNOLOGY (CARPET)

**MSF30813** **Part time (3 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Carpet layer (floor finisher), floor finisher (carpet).

### CERTIFICATE III IN FLOORING TECHNOLOGY (GENERAL)

**MSF30813** **Part time (3 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Carpet layer, floor finisher.

### CERTIFICATE III IN FLOORING TECHNOLOGY (TIMBER)

**MSF30813** **Part time (3 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Floor installer (timber), timber floor finisher (sander and polisher).

### CERTIFICATE III IN ROOF TILING (APPRENTICESHIP)

**CPC30812** **Part time (1 year)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Roof tiler.

### CERTIFICATE III IN SOLID PLASTERING (APPRENTICESHIP)

**CPC31011** **Part time (3 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Solid plasterer.

### CERTIFICATE III IN WALL AND CEILING LINING (APPRENTICESHIP)

**CPC31211** **Part time (1–4 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Plasterer.

### CERTIFICATE III IN WALL AND FLOOR TILING (APPRENTICESHIP)

**CPC31311** **Part time (4 years)** **Various** **Chadstone**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Wall and floor tiler.



**"It was a massive advantage to have two teachers share their trade knowledge and constant positive support. I wouldn't be where I am without the skills I have learned at Holmesglen."**

**David Van Keeken**

Certificate III in Wall and Floor Tiling

David's dedication to his training was recognised when he received the Wall and Floor Tiling Apprentice of Year honour at the 2018 Master Builders of Victoria Awards.

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"Just having conversations with teachers who have worked in the field for so many years, listening to their history and advice was extremely beneficial and made me even more passionate about working in the industry."

#### Grant Robinson

Certificate III in Cabinet Making

- AWISA John Tiddy Memorial Award for Victoria (2018)
- Howard Lindsay Memorial Award – Outstanding Apprentice (2017)
- Cabinet Making – Top Apprentice Third Year (2017)
- Cabinet Making – Top Apprentice Second Year (2016)
- Cabinet Making – Top Apprentice First Year (2015)

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## FURNITURE AND UPHOLSTERY

### CERTIFICATE II IN FURNITURE MAKING (PRE-APPRENTICESHIP)

MSF20313 Full time (6 months), part time (1 year) February, July Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Apprentice cabinet maker, apprentice furniture maker.

### CERTIFICATE III IN AUTOMOTIVE AND MARINE TRIMMING TECHNOLOGY (APPRENTICESHIP)

AUR32316 Part time (3 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Upholsterer, vehicle and marine trimmer.

### CERTIFICATE III IN CABINET MAKING (FURNITURE)

MSF31113 Full time (1 year) Various Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Cabinet maker, furniture maker, shopfitter.

### CERTIFICATE III IN CABINET MAKING (APPRENTICESHIP)

MSF31113 Part time (3 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Cabinet maker, furniture maker, shopfitter.

### CERTIFICATE III IN FURNITURE FINISHING (APPRENTICESHIP)

MSF30113 Part time (3 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Furniture polisher, various jobs in furnishing and joinery.

### CERTIFICATE III IN TIMBER AND COMPOSITES MACHINING (APPRENTICESHIP)

MSF30313 Part time (1 – 4 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Solid timber machinist, machining technician, wood machinist, wood trades worker.

### CERTIFICATE III IN UPHOLSTERY (APPRENTICESHIP)

MSF30713 Part time (3 years) Various Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Traditional upholsterer, upholsterer.

### CERTIFICATE III IN UPHOLSTERY (PRODUCTION UPHOLSTERY - APPRENTICESHIP)

MSF30713 Part time (3 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Production upholsterer, upholsterer.

### CERTIFICATE III IN UPHOLSTERY (TRADITIONAL UPHOLSTERY - APPRENTICESHIP)

MSF30713 Part time (4 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Traditional upholsterer, upholsterer.

### CERTIFICATE IV IN FURNITURE DESIGN AND TECHNOLOGY

MSF40213 Full time (1 year) February, July Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Furniture designer, industrial designer.

### DIPLOMA OF FURNITURE DESIGN AND TECHNOLOGY

MSF50313 Full time (1 year) February, July Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Furniture designer (bespoke, commercial or residential), furniture prototyping or model maker.

## GLASS AND GLAZING

### CERTIFICATE II IN GLASS AND GLAZING

MSF20413 Full time (16 weeks) February, July Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Glazing apprenticeship.

### CERTIFICATE III IN GLASS AND GLAZING (APPRENTICESHIP AND NON-APPRENTICESHIP)

MSF30413 Full time (1 year), part time (1 – 4 years) Various Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry if you are enrolled as an apprentice.

**Career opportunities:** Domestic or commercial glazier, glass cutter, glass edge worker/processor.

## PAINTING AND DECORATING

### CERTIFICATE III IN PAINTING AND DECORATING (APPRENTICESHIP AND NON-APPRENTICESHIP)

**i** CPC30611 **🕒** Full time (1 year), part time (3 years) **📅** Various **📍** Chadstone

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry if you are enrolled as an apprentice.

**Career opportunities:** Painter, decorator.

## PLUMBING

### CERTIFICATE II IN PLUMBING (PRE-APPRENTICESHIP)

**i** 22304VIC **🕒** Full time (12 weeks) **📅** April, Various **📍** Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Plumbing apprenticeship.

### CERTIFICATE III IN ENGINEERING - MECHANICAL TRADE (REFRIGERATION AND AIR CONDITIONING)

**i** MEM30205 **🕒** Part time (21 months on average) **📅** February, July **📍** Chadstone, Moorabbin

**Entry requirements:** Applicants should have Australian Qualifications Framework Level 3 or above, due to the literacy and numeracy requirements of the trade.

**Career opportunities:** Air conditioning and refrigeration mechanic.

### CERTIFICATE III IN PLUMBING

**i** CPC32413 **🕒** Part time (3 years) **📅** Various **📍** Chadstone

**Entry requirements:** Training agreement with a registered employer from the plumbing industry. Preference may be given to students who have successfully completed a pre-apprenticeship program in a related field.

**Career opportunities:** General plumber - domestic and commercial.

### CERTIFICATE III IN PLUMBING (MECHANICAL)

**i** CPC32413 **🕒** Part time (3 years) **📅** Various **📍** Chadstone

**Entry requirements:** Training agreement with a registered employer from the plumbing industry. Preference may be given to students who have successfully completed a pre-apprenticeship program in a related field.

**Career opportunities:** Commercial plumber (general and mechanical plumbing), mechanical plumber (domestic and commercial).

### CERTIFICATE IV IN PLUMBING AND SERVICES

**i** CPC40912 **🕒** Part time (variable) **📅** Various **📍** Chadstone

**Entry requirements:** Completion of a relevant trade apprenticeship

**Career opportunities:** Setting up and managing a plumbing business.

## TELECOMMUNICATIONS

### CERTIFICATE III IN TELECOMMUNICATIONS NETWORK BUILD AND OPERATE

**i** ICT30415 **🕒** Full time (20 weeks) **📅** Various **📍** Drummond Street

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Copper cable joiner, technician fibre, fibre splicer, Hybrid Fibre Coaxial (HFC) technician.

### CERTIFICATE III IN TELECOMMUNICATIONS NETWORK BUILD AND OPERATE TRAINEESHIP

**i** ICT30415 **🕒** Full time (1–2 years) **📅** Various **📍** Drummond Street

**Entry requirements:** Training contract must be completed by the employer and trainee.

**Career opportunities:** Copper cable joiner, technician fibre, fibre splicer, Hybrid Fibre Coaxial (HFC) technician.

### CERTIFICATE III IN TELECOMMUNICATIONS TECHNOLOGY

**i** ICT30515 **🕒** Full time (20 weeks) **📅** Various **📍** Drummond Street

**Entry requirements:** Training contract must be completed by the employer and trainee.

**Career opportunities:** Optical network technician, wireless network technician, cabling network technician, telecommunications network technician, radio communications technician.

### CERTIFICATE III IN TELECOMMUNICATIONS TECHNOLOGY TRAINEESHIP

**i** ICT30515 **🕒** Full time (1–2 years) **📅** Various **📍** Drummond Street

**Entry requirements:** Training contract must be completed by the employer and trainee.

**Career opportunities:** Optical network technician, wireless network technician, cabling network technician, telecommunications network technician, radio communications technician.

## WORKPLACE HEALTH AND SAFETY

### CERTIFICATE IV IN WORK HEALTH AND SAFETY

**i** BSB41415 **🕒** Part time (6–12 months) **📅** Various **📍** Drummond Street

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Enterprise-based WHS officer, coordinator and/or advisor.

### DIPLOMA OF WORK HEALTH AND SAFETY

**i** BSB51315 **🕒** Part time (6 months) **📅** Various **📍** Drummond Street

**Entry requirements:** Core units from the Certificate IV in Work Health and Safety.

**Career opportunities:** Human resources manager, work health and safety officer.



Our Chadstone campus training space for plumbing pre-apprentices and apprentices.

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# BUSINESS AND FINANCE



OUR BUSINESS AND FINANCE COURSES WILL GIVE YOU THE SKILLS AND KNOWLEDGE FOR A WIDE RANGE OF ROLES, FROM ENTRY LEVEL TO SENIOR MANAGEMENT.

We offer certificates, through to diplomas, advanced diplomas, degrees and masters.



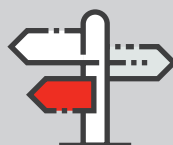
## STUDY AREAS:

- Accounting and financial services
- Business administration
- Human resources
- Management



### INDUSTRY CONNECTIONS

Holmesglen, working with PricewaterhouseCoopers, offers a Higher Apprenticeship Program with a defined connection between study and industry.



### PATHWAYS

From certificates to degrees and a master course, you will have the chance to follow a clear study pathway, which will help you build a variety of skills and knowledge areas.



### WORK EXPERIENCE

We continue to work with Glen Eira Council to provide work experience opportunities to our students.







**Ellen Moran**  
Bachelor of Business (Accounting)

Ellen followed a business study pathway, from a certificate, then a diploma to finishing with her degree. She received the David Mair scholarship for dedication to her studies and was a finalist in the Outstanding Higher Education Student category at last year's Holmesglen Awards.

## Did you know...

Our Master of Professional Accounting is accredited by industry professional bodies, including Certified Practising Accountants (CPA) Australia, Chartered Accountants Australia and New Zealand, Institute of Certified Management Accountants (ICMA) and the Institute of Public Accountants (IPA).

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## ACCOUNTING AND FINANCIAL SERVICES

### CERTIFICATE III IN ACCOUNTS ADMINISTRATION

 **FNS30317**  **Full time (6 months), part time (1 year)**  **February, July**  **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Junior account clerk, data entry clerk, accounts processor.

### CERTIFICATE IV IN ACCOUNTING AND BOOKKEEPING

 **FNS40217**  **Full time (6 months), part time (variable)**  **February, July**  
 **Chadstone, Moorabbin**

**Entry requirements:** No formal entry requirements but good knowledge of maths, accounting or economics recommended.

**Career opportunities:** Bookkeeping, payroll officer, administration support officer, medical receptionist.

### CERTIFICATE IV IN FINANCE AND MORTGAGE BROKING

 **FNS40815**  **Part time (6 months)**  **February, July**  **Chadstone**

**Entry requirements:** Preference that students have at least one year's work experience in the finance industry.

**Career opportunities:** Mortgage broker, finance broker, credit and loans officer.

### DIPLOMA OF FINANCE AND MORTGAGE BROKING MANAGEMENT

 **FNS50315**  **Part time (8 months)**  **February, July**  **Chadstone**

**Entry requirements:** Applicants must have at least three years' full-time work experience, preferably in a finance role in the corporate sector.

**Career opportunities:** Credit advisor, lending manager.

### DIPLOMA OF ACCOUNTING

 **FNS50217**  **Full time (6 months), part time (1 year)**  **February, July**  **Chadstone**

**Entry requirements:** You will need to have completed six core units from the Certificate IV in Accounting.

**Career opportunities:** Assistant accountant, bookkeeper, office manager.

### ADVANCED DIPLOMA OF ACCOUNTING

 **FNS60217**  **Full time (6 months), part time (1 year)**  **February, July**  **Chadstone**

**Entry requirements:** Eight out of 14 units are completed as part of the Diploma of Accounting. Only six units are delivered at advanced diploma level and the fees are charged accordingly.

**Career opportunities:** Assistant accountant, accounts clerk, bookkeeper, BAS compiler.

### BACHELOR OF BUSINESS (ACCOUNTING)

 **BACC16**  **Full time (3 years), part time (6 years)**  **February, July**  **Chadstone**

Our Bachelor of Business (Accounting) gives students a chance to achieve an accounting qualification through practical and hands-on approach to learning. This program has been recognised and accredited by the CAANZ, CPA Australia, Institute of Certified Management Accountants and the Institute of Public Accountants (IPA) and provides a nationally recognised qualification in accounting.

**Entry requirements:** See website for full details.

**Career opportunities:** Accountant, management accountant, financial accountant, auditor.

### MASTER OF PROFESSIONAL ACCOUNTING

 **MPA14**  **Full time (2 years), part time (4 years)**  **February, July**  **Chadstone, St Kilda Road**

Through the Master of Professional Accounting, you will become proficient in integrating advanced theoretical and technical accounting and related knowledge. This includes auditing and assurance, finance, economics, quantitative methods, information systems, taxation law, and business and corporations law.

**Entry requirements:** See website for full details.

**Career opportunities:** Accountant (general), financial accountant, management accountant, taxation accountant, external or internal auditor.

## BUSINESS ADMINISTRATION

### CERTIFICATE III IN BUSINESS ADMINISTRATION (MEDICAL)

 **BSB31115**  **Full time (6 months), part time (1 year)**  **February, July**  **Chadstone**

**Entry requirements:** VCE or equivalent; or mature age.

**Career opportunities:** General administration roles in the health and medical services industries.

### CERTIFICATE IV IN BUSINESS ADMINISTRATION

 **BSB40215**  **Full time (6 months), part time (1 year)**  **February, July**  **Chadstone**

**Entry requirements:** VCE or equivalent; or mature age.

**Career opportunities:** Administrative assistant, executive assistant.



#### CERTIFICATE IV IN HEALTH ADMINISTRATION

**HLT47315** Full time (6 months), part time (1 year) February, July Chadstone

**Entry requirements:** VCE or equivalent; or mature age.

**Career opportunities:** Administration supervisor, practice manager, senior clerk, executive assistant, ward clerk.

#### DIPLOMA OF PRACTICE MANAGEMENT

**HLT57715** Full time (1 year), part time (2 years) February, July Chadstone

**Entry requirements:** BSB311115 Certificate III in Business Administration (Medical) or equivalent, HLT47315 Certificate IV in Health Administration or equivalent.

**Career opportunities:** Practice manager, program manager, business manager, service manager.

#### DIPLOMA OF BUSINESS ADMINISTRATION

**BSB50415** Full time (6 months), part time (1 year) Various Chadstone

**Entry requirements:** BSB40215 Certificate IV in Business (preferably in the Business Administration stream) or an equivalent VCE (ATAR) or equivalent; or mature age.

**Career opportunities:** Administrative officer, personal assistant, executive assistant, medical receptionist.

#### BACHELOR OF BUSINESS ADMINISTRATION

**BBA14** Full time (3 years), part time (6 years) February, July Chadstone

The Bachelor of Business Administration will equip you with a thorough understanding of specialised business functions, including business management, economics, finance, technology, marketing, business communications, statistics, law and people management.

**Entry requirements:** See website for full details.

**Career opportunities:** Business analyst or consultant, assistant business manager, human resources officer, marketing officer.

### HUMAN RESOURCES

#### DIPLOMA OF HUMAN RESOURCES MANAGEMENT

**BSB50615** Full time (6 months), part time (variable) Various Chadstone

**Entry requirements:** VCE (ATAR) or equivalent; or mature age.

**Career opportunities:** Mid-level manager, HR officer, OHS officer, recruitment officer.

### MANAGEMENT

#### CERTIFICATE IV IN BUSINESS (MANAGEMENT)

**BSB40215** Full time (6 months), part time (1 year) February, July Chadstone

**Entry requirements:** Year 10 or above.

**Career opportunities:** Assistant manager, planner, administrator, marketing research assistant, sales trainee, marketing assistant.

#### DIPLOMA OF PROJECT MANAGEMENT

**BSB51415** Part time (6 months) February, July Chadstone

**Entry requirements:** At least three years' full time work experience is recommended, especially project-based work.

**Career opportunities:** Project manager, project officer, project administrator.

#### DIPLOMA OF LEADERSHIP AND MANAGEMENT

**BSB51915** Full time (9 months), part time (1.5 years) February, July, Various Chadstone

**Entry requirements:** BSB40215 Certificate IV in Business or equivalent preferable.

**Career opportunities:** Manager/supervisor roles.



**"The knowledge and foundation the faculty provides its students is helpful and the constant motivation helped me accomplish my educational career goals."**

**Sunitha Kumar**

Bachelor of Business Administration  
Master of Professional Accounting

Sunitha works as the Senior Administrative Officer within the Holmesglen Nursing Department. Her daily roles include helping students with work placements to raising purchase requisitions and invoicing.

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# COMMUNITY AND HEALTH SCIENCES



## HEALTH CARE AND SOCIAL ASSISTANCE IS AUSTRALIA'S LARGEST AND FASTEST GROWING INDUSTRY, EMPLOYING OVER 1.5 MILLION PEOPLE.

Holmesglen is the only TAFE in Australia that offers its own Bachelor of Nursing – delivered from our Moorabbin campus health precinct, also home to the award-winning Holmesglen Private Hospital.

And now our Diploma of Nursing students have even more access to training at our new nursing facility in Bourke Street, right in the heart of Melbourne.

We also offer a wide range of courses in allied health, community services, dental, disability, justice, pathology and lab testing, with many on the Victorian Government's Free TAFE list for eligible students.



## STUDY AREAS:

- Allied health
- Community services
- Dental
- Disability
- Justice
- Nursing
- Pathology and laboratory testing



### HOLMESGLEN PRIVATE HOSPITAL

We house the first TAFE-based hospital in Australia, located at our Moorabbin campus. It is a partnership with Healthscope, which saw us awarded the Industry Collaboration Award at the 2018 Victorian Training Awards.



### SIMULATION CENTRE

You'll have the chance to learn in some of the leading health industry facilities at our Moorabbin health precinct. Nursing students will benefit from a new \$1.4 million virtual reality simulation program, from the Victorian Government's Workforce Training Innovation Fund.



### NEW FACILITIES

Our Bourke Street campus is offering the next generation of nurses the chance to study. It is located in the heart of the CBD and will offer future nurses the chance to receive their diploma qualification.



Our Moorabbin campus health precinct simulation rooms.

## ALLIED HEALTH

### CERTIFICATE III IN HEALTH SERVICES ASSISTANCE

**i** HLT33115 **🕒** Part time (6 months) **📅** February, July **📍** Moorabbin

**Entry requirements:** Prior to clinical placement, you will need to provide health and immunisation status, complete a National Police Records Check annually and hold a valid Working with Children Check.

**Career opportunities:** Orderly, wards person, wards assistant, patient care assistant, patient service attendant, patient support assistant.

### CERTIFICATE III IN HEALTH SERVICES ASSISTANCE (SPECIALISING IN THEATRE TECHNICIAN)

**i** HLT33115 **🕒** Part time (6 months) **📅** February, July **📍** Moorabbin

**Entry requirements:** Prior to clinical placement, you will need to provide health and immunisation status, complete a National Police Records Check annually and hold a valid Working with Children Check.

**Career opportunities:** Operating theatre technician.

### CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE (PHYSIOTHERAPY, OCCUPATIONAL THERAPY)

**i** HLT43015 **🕒** Full time (1 year) **📅** February, July **📍** Moorabbin

**Entry requirements:** Prior to clinical placement, you will need to provide health and immunisation status, complete a National Police Records Check annually and hold a valid Working with Children Check.

**Career opportunities:** Therapy assistant, physiotherapy assistant, occupational therapy assistant, community rehabilitation assistant, allied health assistant.

## COMMUNITY SERVICES

### CERTIFICATE III IN INDIVIDUAL SUPPORT (AGED CARE)

**i** CHC33015 **🕒** Full time (6 months) **📅** February, April, July **📍** Chadstone, Moorabbin

**Entry requirements:** Learners must be at least 18 years old, attend an interview, show suitability for working in aged care sector, complete basic English and basic Maths assessment.

**Career opportunities:** Personal care assistant, nursing assistant, aged care worker, community worker.

### CERTIFICATE IV IN CHILD, YOUTH AND FAMILY INTERVENTION

**i** CHC40313 **🕒** Full time (1 year) **📅** February, July **📍** Moorabbin

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Residential worker, outreach worker, family support worker, youth worker.

### CERTIFICATE IV IN COMMUNITY SERVICES

**i** CHC42015 **🕒** Full time (1 year) **📅** February, July **📍** Glen Waverley

**Entry requirements:** Learners must be at least 18 years.

**Career opportunities:** Family violence support worker, community services worker, family services worker, intake worker.

### CERTIFICATE IV IN LEISURE AND HEALTH

**i** CHC43415 **🕒** Full time (1 year) **📅** February, July **📍** Chadstone

**Entry requirements:** Year 11 or equivalent.

**Career opportunities:** Leisure and lifestyle coordinator, activities officer, leisure officer, community leisure officer, recreational activities officer.

### CERTIFICATE IV IN MENTAL HEALTH / CERTIFICATE IV IN ALCOHOL AND OTHER DRUGS

**i** CHC43315 **🕒** Full time (1 year) **📅** February, July **📍** Glen Waverley

**Entry requirements:** Learners must be 18 years or older.

**Career opportunities:** Outreach support worker, case manager, residential support worker, group facilitator.

### CERTIFICATE IV IN YOUTH WORK / CERTIFICATE IV IN ALCOHOL AND OTHER DRUGS

**i** CHC40413 **🕒** Full time (1 year) **📅** February, July **📍** Moorabbin

**Entry requirements:** All applicants are required to attend an interview to assess their suitability to undertake this program.

**Career opportunities:** Youth worker.

### DIPLOMA OF COUNSELLING

**i** CHC51015 **🕒** Full time (1 year) **📅** February, July **📍** Glen Waverley

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Mental health counsellor, family services counselor, school well-being counsellor, alcohol and other drugs counsellor.

#### KEY

- i** Course code
- 🕒** Study mode and duration
- 📅** Start date
- 📍** Campus

#### CONTACT

W: [holmesglen.edu.au](http://holmesglen.edu.au)

T: 1300 639 888

## DIPLOMA OF COMMUNITY SERVICES

**CHC52015** Full time (1.5 – 2 years) February, July  
Moorabbin, St Kilda Road, Glen Waverley

**Entry requirements:** Mature age (at least 18 years of age). Entry to the course will be based on an interview, and a short written task.

**Career opportunities:** Family services worker, youth and case worker, juvenile justice worker, disability worker, family violence worker, homelessness worker, community worker, outreach worker.

## DIPLOMA OF COMMUNITY SERVICES (CASE MANAGEMENT)

**CHC52015** Full time (2 years) February, July Moorabbin, St Kilda Road, Glen Waverley

**Entry requirements:** Mature age (at least 18 years of age). Entry to the course will be based on an interview, and a short written task.

**Career opportunities:** Family services worker, youth and case worker, juvenile justice worker, disability worker, family violence worker, homelessness worker, community worker, outreach worker, case manager.

## DIPLOMA OF MENTAL HEALTH

**CHC53315** Full time (1.5 years) February, July Glen Waverley

**Entry requirements:** Mature age (at least 18 years of age). Entry to the course will be based on an interview, and a short written task.

**Career opportunities:** Community support worker, mental health community worker, mental health outreach worker, mental health support worker, case manager, group facilitator.

## DIPLOMA OF YOUTH WORK / CERTIFICATE IV IN ALCOHOL AND OTHER DRUGS

**CHC50413** Full time (1.5 years) February, July Moorabbin

**Entry requirements:** VCE or equivalent, or at least 18 years of age and away from formal study for at least one year. Please note that in order to complete the practical project and your field placement you will need to obtain a Victorian Police Check and Working with Children Check.

**Career opportunities:** Case manager, youth and family services coordinator, program manager, senior case worker, senior youth worker, youth work team leader.

## DENTAL

### BACHELOR OF ORAL HEALTH (THERAPY AND HYGIENE) - CHARLES STURT UNIVERSITY

**BOH4430** Full time (3 years) February Chadstone

The Bachelor of Oral Health (Therapy and Hygiene) is a Charles Sturt University (CSU) degree offered at Holmesglen's Chadstone campus. Students will undertake lectures and pre-clinical training in Years 1 and 2 at Holmesglen, with some clinical training at CSU's campus in Wagga Wagga, NSW. The third year of the course is completed while enrolled at the Wagga Wagga campus of CSU.

**Entry requirements:** See website for full details.

**Career opportunities:** Oral health therapist (dental hygienist and dental therapist), health promotion officer, health researcher, clinical tutor.

### CERTIFICATE III IN DENTAL ASSISTING (TRAINEESHIP)

**HLT35015** Full time (1 year) January Chadstone

**Entry requirements:** You must have entered into traineeship contract which has been registered with the Delta database.

**Career opportunities:** Dental assistant.

### CERTIFICATE III IN DENTAL ASSISTING

**HLT35015** Full time (1 year) January Chadstone

**Entry requirements:** Learners who wish to enrol directly are required to arrange and complete 250 hours of clinical placement after meeting the requirements for stage 1 of the program.

**Career opportunities:** Dental assistant.

### DIPLOMA OF DENTAL TECHNOLOGY

**HLT55118** Full time (2 years) February, July Chadstone

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Dental technician in dental surgeries, dental laboratories or denture clinics.



**Dereck Lee**  
Diploma of Community Services

Victorian International Education Awards

- 2018 International Student of the Year (VET)
- 2018 Premier's Award for International Student of the Year

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“Holmesglen has shown me that there are more ways to learn than just books.”

**Hybee Aibinuomo**  
Bachelor of Nursing

Hybee has approached every opportunity with the same positivity he showed to his studies. He received the International Alumnus of the Year accolade at the 2018 Victorian International Education Awards and also received the Outstanding Higher Education Student award at last year's Holmesglen Awards. Hybee is now a mental health nurse with Goulburn Valley Health.

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## DISABILITY

### CERTIFICATE IV IN DISABILITY

 **CHC43115**  **Full time (1 year)**  **February, July**  **Chadstone**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Residential services worker, support worker, home carer, community outreach worker, individualised support worker, advocate, disability development support officer.

## JUSTICE

### DIPLOMA OF JUSTICE

 **22320VIC**  **Full time (1 year)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Community corrections officer, court registrar, local laws officer, youth justice worker, sheriff's department, prison officer, legal assistant.

### ADVANCED DIPLOMA OF JUSTICE

 **22321VIC**  **Full time (2 years)**  **February, July**  **Glen Waverley**

**Entry requirements:** VCE or equivalent; or mature age.

**Career opportunities:** Community corrections officer, court registrar, local laws officer, youth justice worker, sheriff's department, prison officer, legal assistant.

## NURSING

### DIPLOMA OF NURSING

 **HLT54115**  **Full time (2 years)**  **February, April, July**  **Bourke Street, Moorabbin**

**Entry requirements:** Students must achieve a specified level of English language skills, prior to starting the course. See website for full entry requirements.

**Career opportunities:** Enrolled nurse.

**Pathways:** After completing the Diploma of Nursing, students who have maintained a credit average can apply for advanced standing into the Bachelor of Nursing with a Commonwealth Supported Place.

### ADVANCED DIPLOMA OF NURSING

 **HLT64115**  **Part time (1 night per week for 1 year)**  **Various**  **Moorabbin**

**Entry requirements:** Course open to Enrolled Nurses currently working in Australia within an acute medical/surgical or fast stream sub-acute (rehab) sector at commencement of the program.

**Career opportunities:** Enrolled nurse.

### BACHELOR OF NURSING

 **BNURS13**  **Full time (3 years)**  **February**  **Moorabbin**

The Bachelor of Nursing focuses on professional nursing practice and theory, and is underpinned by a philosophy of person-centred and holistic care, making our graduates highly sought after.

We develop professionals who have valuable skills and knowledge, and are known for their culturally sensitive client care, safe and ethical clinical reasoning, and advanced communication skills.

You are prepared for practice through a combination of on-campus theory and the latest simulation activities that are delivered in our state-of-the-art simulation apartments and clinical wards. With a focus on inter-professional learning, you will develop valuable skills to operate as part of the healthcare team.

Your supported clinical practice will take place in a variety of healthcare settings throughout Victoria. You are exposed to clinical practice early in the course, and the range of clinical placements include aged care, acute and sub-acute, community, mental health, paediatric and high dependency nursing.

On completion of the Bachelor of Nursing at Holmesglen, you may apply for registration with the Australian Health Practitioner Regulation Agency (AHPRA).

**Entry requirements:** See website for full details.

**Career opportunities:** Registered nurse.

## PATHOLOGY AND LABORATORY TESTING

### CERTIFICATE III IN PATHOLOGY COLLECTION

**HLT37215** Full time (15 weeks) January, April, August Moorabbin

**Entry requirements:** Documented evidence of serology results including hepatitis B, hepatitis C, HIV and immunisation status prior to course commencement. National Police Records Check, valid Working with Children check.

**Career opportunities:** Pathology collector.

### CERTIFICATE IV IN LABORATORY TECHNIQUES

**MSL40118** Full time (1 year), part time (2 years) February, April, July Moorabbin

**Entry requirements:** A background in science is an advantage.

**Career opportunities:** Laboratory assistant or technician in medical, environmental, industrial, food, educational or commercial laboratories.

### DIPLOMA OF LABORATORY TECHNOLOGY

**MSL50118** Full time (1 year), part time (2 years) February, July Moorabbin

**Entry requirements:** Applicants need to have completed the Certificate IV in Laboratory Techniques or a Bachelor of Science.

**Career opportunities:** Laboratory technician, pathology technician, biotechnician, technical officer, research officer.



## Did you know...

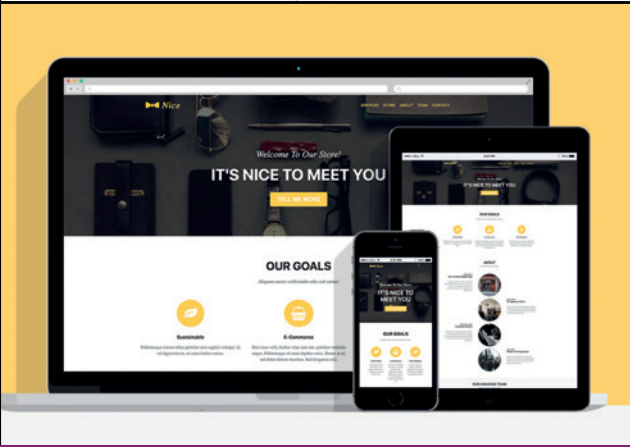
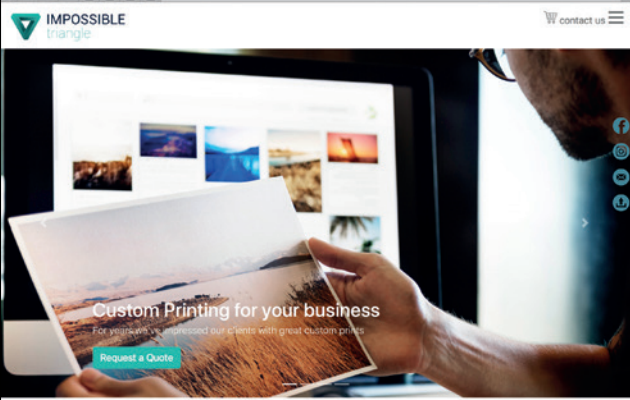
you are guaranteed entry (with one-year credit) into RMIT's Bachelor of Biomedical Science (Laboratory Medicine) if you score a 2.0 GPA in our Diploma of Laboratory Technology?

Diploma of Laboratory Technology graduates from Holmesglen who complete the Bachelor of Biomedical Science (Laboratory Medicine) degree will qualify as medical laboratory scientists.

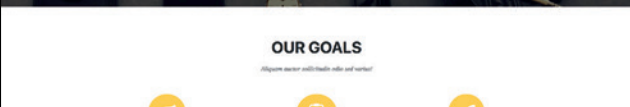
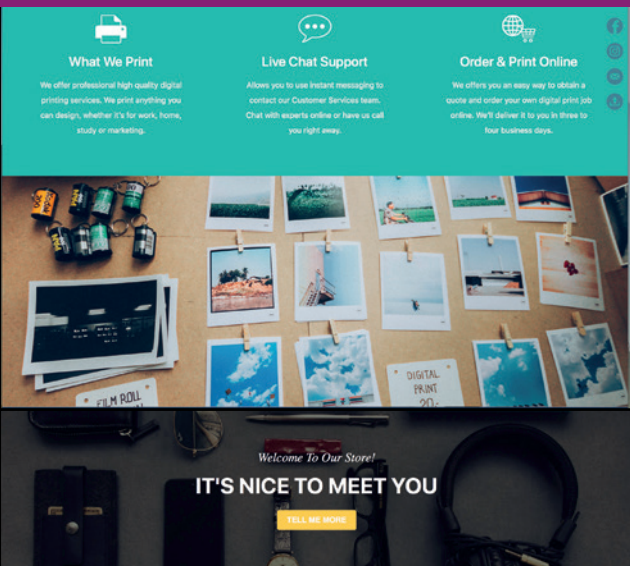
RMIT's Bachelor of Biomedical Science (Laboratory medicine) is the only degree professionally accredited by the Australian Institute of Medical Scientists in Victoria.

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# COMPUTING AND IT







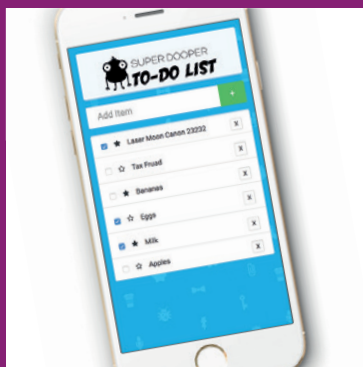
## AREAS OF JOB GROWTH IN COMPUTING AND IT INCLUDE CYBER SECURITY, MULTIMEDIA SPECIALISMS, WEB DESIGN AND DEVELOPMENT AND GAMES DESIGN AND DEVELOPMENT.

Our Computing and IT Department offers relevant, industry-specific training at certificate through to degree level, in all of these key industry areas.



## STUDY AREAS:

- Cyber security
- Game design and development
- Information systems
- Networking
- Programming
- Web design and development



### PARTNERSHIPS

Our cyber security course is supported by our industry partners, such as Fortinet Network Security Academy, Cisco Networking Academy, Microsoft Academy, Amazon Web Services Academy and Australian Signals Directorate.



### LATEST SOFTWARE AND PLATFORMS

Our courses use current and important software, cloud computing and VOIP technology.



### SCHOOL-BASED TRAINEESHIPS

Lightmare Studios is looking for Victorian students to complete a school-based traineeship in the ICT30115 Certificate III in Information, Digital Media and Technology at our Moorabbin campus.



### Holly Hayes

#### Diploma of Digital and Interactive Games

Holly presented a student multiplayer online battle arena game – Aberration – at PAX AUS 2018, held at the Melbourne Convention and Exhibition Centre. She also took part at SummerTech LIVE, an event which partners industry with tertiary students.

#### KEY

- Course code
- Study mode and duration
- Start date
- Campus

#### CONTACT

W: [holmesglen.edu.au](http://holmesglen.edu.au)

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## CYBER SECURITY

### CERTIFICATE IV IN CYBER SECURITY

22334VIC Full time (1 year), part time (2 years) February, April, July Chadstone

**Entry requirements:** There is no prior work or knowledge experience in IT required for entry into this qualification. Learners must have basic computer skills.

**Career opportunities:** Cyber security technical support, desktop support technician, cyber security intrusion tester, security support officer, PEN tester, networking security support officer, systems tester, computer forensics technician, website security support officer.

## GAME DESIGN AND DEVELOPMENT

### CERTIFICATE IV IN DIGITAL AND INTERACTIVE GAMES

ICT40915 Full time (6 months), part time (1 year) February, July Moorabbin

**Entry requirements:** Pathways into this qualification can include ICT30115 Certificate III in Information, Digital Media and Technology.

**Career opportunities:** Assistant animator, assistant digital media developer, assistant PC games programmer, support 2D/3D artist, webmaster assistant.

### DIPLOMA OF DIGITAL AND INTERACTIVE GAMES

ICT50215 Full time (1 year), part time (2 years) February, July Moorabbin

**Entry requirements:** Certificate IV level qualification in game or animation design, IT or digital technologies.

**Career opportunities:** Games designer, 3D modeller, environmental artist, texture artist, animator, 3D character animator, VR developer, game programmer, 2D/3D artist level designer, mobile app developer, C# developer.

### DIPLOMA OF DIGITAL AND INTERACTIVE GAMES (ONLINE)

ICT50215 Full time (1 year), part time (2 years) Various Moorabbin

**Entry requirements:** Certificate IV level qualification in game or animation design, IT or digital technologies.

**Career opportunities:** Games designer, 3D modeller, environmental artist, texture artist, animator, 3D character animator, VR developer, game programmer, 2D/3D artist level designer, mobile app developer, C# developer.

## INFORMATION SYSTEMS

### CERTIFICATE IV IN INFORMATION TECHNOLOGY (ONLINE)

ICT40115 Full time (1 year), part time (2 years) Various Chadstone, Moorabbin

**Entry requirements:** VCE or equivalent; or mature age. Learners must have basic computer skills.

**Career opportunities:** Network support technician, cyber security support officer, website security support officer, IT security support officer, helpdesk IT support.

### BACHELOR OF INFORMATION SYSTEMS

BIS17 Full time (3 years), part time (6 years) February, July Chadstone

Holmesglen's Bachelor of Information Systems has a practical, hands-on approach to learning, focused on building technical skills from the ground up. The course gives students broad capability across the areas of networking, programming and web design, database design, cyber security and business analytics.

**Entry requirements:** ATAR and/or academic record. See website for full details.

**Career opportunities:** Systems administrator, information systems cloud architect, information systems project manager, Cloud/Web services developer, IT business systems analyst, database administrator and designer, cloud security consultant, enterprise systems consultant.

## NETWORKING

### CERTIFICATE IV IN INFORMATION TECHNOLOGY SUPPORT (TRAINEESHIP)

ICT40215 Full time (2 years) Various Chadstone

**Entry requirements:** Must be currently employed in the IT industry; VCE or equivalent; or mature age.

**Career opportunities:** Network support technician, help-desk IT support technician.

### CERTIFICATE IV IN INFORMATION TECHNOLOGY NETWORKING

ICT40415 Full time (1 year), part time (2 years) February, July Chadstone

**Entry requirements:** No prior work or knowledge experience in IT required. Learners must have basic computer skills.

**Career opportunities:** Junior networking assistant, networking technician, help desk support officer.

### DIPLOMA OF INFORMATION TECHNOLOGY NETWORKING

ICT50415 Full time (1 year), part time (2 years) February, July Chadstone

**Entry requirements:** Basic knowledge in networking or proven industry experience. ICT40415 Certificate IV in Information Technology Networking.

**Career opportunities:** Network administrator, network security administrator, network technician, network support, project manager.

### DIPLOMA OF INFORMATION TECHNOLOGY NETWORKING (ONLINE)

ICT50415 Full time (1.5 years), part time (2 years) Various Chadstone

**Entry requirements:** Basic knowledge in networking or proven industry experience. ICT40415 Certificate IV in Information Technology Networking.

**Career opportunities:** Network administrator, network security administrator, network technician, network support, project manager.

## PROGRAMMING

### CERTIFICATE IV IN PROGRAMMING (TRAINEESHIP)

**ICT40515** Full time (1.5 years) Various Chadstone

**Entry requirements:** You must have entered into a formal traineeship contract with your employer.

**Career opportunities:** Software developer, mobile applications developer, software systems assistant integrator, web interface programmer, assistant programmer, IT customer support technician, assistant data analyst, Java programmer.

### CERTIFICATE IV IN PROGRAMMING

**ICT40515** Full time (1 year), part time (2 years) February, July Chadstone

**Entry requirements:** Learners must have basic computer skills.

**Career opportunities:** Software developer, mobile applications developer, software systems assistant integrator, web interface programmer, assistant programmer, IT customer support technician, assistant data analyst, Java programmer.

### DIPLOMA OF SOFTWARE DEVELOPMENT

**ICT50715** Full time (1 year), part time (2 years) February, July Chadstone

**Entry requirements:** ICT40515 Certificate IV in Programming, or two years' work experience in IT role where you acquired basic skills/knowledge in HTML, CSS, C#, PHP and JavaScript.

**Career opportunities:** Software developer, software programmer, mobile applications developer, systems integrator, web developer, cloud applications developer, data analyst, Java programmer.

## WEB DESIGN AND DEVELOPMENT

### CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY (MULTIMEDIA AND WEB)

**ICT30115** Full time (6 months) February, July Moorabbin

**Entry requirements:** No prior work or knowledge experience in IT required. Learners must have basic computer skills.

**Career opportunities:** Junior web designer, multimedia support officer.

### CERTIFICATE IV IN WEB-BASED TECHNOLOGIES

**ICT40315** Full time (6 months), part time (1 year) February, July Moorabbin

**Entry requirements:** No prior work or knowledge experience in IT required. Learners must have basic computer skills.

**Career opportunities:** Assistant website designer, assistant website developer, server side software developer, UX and UI designer, assistant web marketing analyst, assistant graphic designer, digital media designer/developer, web applications developer.

### CERTIFICATE IV IN WEB-BASED TECHNOLOGIES (ONLINE)

**ICT40315** Full time (1 year), part time (2 year) Various Moorabbin

**Entry requirements:** No prior work or knowledge experience in IT required. Learners must have basic computer skills.

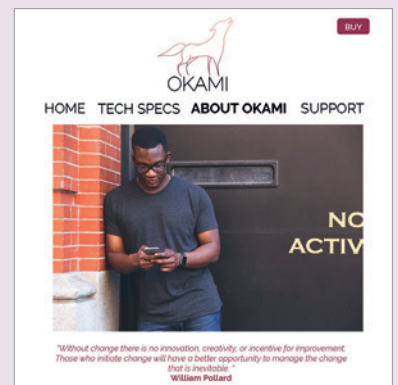
**Career opportunities:** Assistant website designer, assistant website developer, server side software developer, UX and UI designer, assistant web marketing analyst, assistant graphic designer, digital media designer/developer, web applications developer.

### DIPLOMA OF WEBSITE DEVELOPMENT

**ICT50615** Full time (1 year), part time (2 year) February, July Moorabbin

**Entry requirements:** ICT40315 Certificate IV in Web-Based Technologies or demonstrate knowledge in HTML, CSS, PHP, Adobe Photoshop and Adobe Illustrator.

**Career opportunities:** Website developer, web programmer, web applications developer, systems integrator, web developer, cloud applications developer.



Our web design and development students immerse themselves in the online platforms in which they aim to specialise.

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# ENGLISH LANGUAGE AND TEACHER TRAINING



FROM A TEACHER, TUTOR, AIDE OR ASSISTANT, EDUCATORS ARE THE ONES WHO INSPIRE OUR YOUNGER GENERATIONS.

We offer a wide range of training from early childhood education courses, certificates in education support, general education for youth and young adults, English for migrants and English language teaching training.



## STUDY AREAS:

- Early childhood education
- Education support
- English for migrants
- General education
- English language teacher training



### CONNECTIONS

Our Early Childhood Education Department enjoys connections with over 600 school partners, giving you the chance to develop your skills in work settings.



### COMMUNITY AND INDUSTRY PARTNERSHIPS

An integrated practical placement program with The Royal Children's Hospital is helping increase student job outcomes for some of our work education students.



### HELPING FUTURE LEARNERS

We're supporting the curriculum and pedagogy of the activities featured at Dreamcity, an "edutainment" theme park where young people can explore their future careers and dreams.

# Did you know...

You can pathway from certificate to degree in Early Childhood Education.







## Plus...

our Bachelor of Early Childhood Teaching graduates are eligible to apply for Victorian Institute of Teaching (VIT) registration.

Something you need if you want to teach in schools across Victoria.

### KEY

-  Course code
-  Study mode and duration
-  Start date
-  Campus

### CONTACT

W: [holmesglen.edu.au](http://holmesglen.edu.au)

T: 1300 639 888

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## EARLY CHILDHOOD EDUCATION

### CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

 **CHC30113**  Full time (6 months), part time (1 year)  February, April, July  St Kilda Road, Glen Waverley

**Entry requirements:** Minimum 16 years of age, Working with Children check, interview.  
**Career opportunities:** Early childhood educator, family day carer, nanny, out-of-school-hours-care assistant, recreation assistant.

### DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

 **CHC50113**  Full time (1.5 years)  February, July  St Kilda Road, Glen Waverley

**Entry requirements:** Minimum 17 years of age, Working with Children check.  
**Career opportunities:** Early childhood educator, nanny, occasional care coordinator, family day care coordinator.  
**Pathways:** Graduates of this course may apply for entry into Holmesglen's Bachelor of Early Childhood Teaching with up to one year advanced standing, in a Commonwealth Supported Place.

### BACHELOR OF EARLY CHILDHOOD TEACHING

 **BECT16**  Full time (4 years)  February, July  Glen Waverley

This contemporary four-year Bachelor of Early Childhood Teaching prepares students to teach children from birth to 12 years. Students learn through a combination of on-campus theory and well-supported practicum experiences in every semester of the course. Graduates are eligible to apply for Victorian Institute of Teaching registration.

**Entry requirements:** See website for full details.  
**Career opportunities:** Early childhood teacher, primary school teacher.





## EDUCATION SUPPORT

### CERTIFICATE III IN EDUCATION SUPPORT

 **CHC30213**  Full time (18 weeks)  February, April, July  Chadstone, St Kilda Road

**Entry requirements:** No formal entry requirements.  
**Career opportunities:** Education support worker, education support officer, learning support officer, teachers' aide, integration aide, education assistant, language and literacy worker, note taker, tutor.

### CERTIFICATE IV IN EDUCATION SUPPORT

 **CHC40213**  Full time (1 year)  February, July  Glen Waverley

**Entry requirements:** Interview. Working with Children check.  
**Career opportunities:** Aboriginal and/or Torres Strait Islander education officer, Indigenous language and culture teaching assistant, education assistant, education support worker, support worker (children with disabilities), language and literacy worker, teacher.

## ENGLISH FOR MIGRANTS

### CERTIFICATE I IN EAL (ACCESS) - Adult Migrant English Program (AMEP)

 **22484VIC**  Full time (30 weeks), part time (40 weeks)  Various  Chadstone, Moorabbin

**Entry requirements:** You should be from a non-English speaking background and over 18 years of age.

### CERTIFICATE II IN EAL (ACCESS) - Adult Migrant English Program (AMEP)

 **22485VIC**  Full time (30 weeks), part time (40 weeks)  Various  Chadstone, Moorabbin

**Entry requirements:** You should be from a non-English speaking background and over 18 years of age.

### CERTIFICATE III IN (ACCESS) - Adult Migrant English Program (AMEP)

 **22486VIC**  Full time (30 weeks), part time (40 weeks)  Various  Chadstone, Moorabbin

**Entry requirements:** You should be from a non-English speaking background and over 18 years of age.

### COURSE IN EAL - Adult Migrant English Program (AMEP)

 **22483VIC**  Full time (30 weeks), part time (40 weeks)  Various  Chadstone, Moorabbin

**Entry requirements:** You should be from a non-English speaking background and over 18 years of age.

### COURSE IN INITIAL EAL - Adult Migrant English Program (AMEP)

 **22482VIC**  Full time (30 weeks), part time (40 weeks)  Various  Chadstone, Moorabbin

**Entry requirements:** You should be from a non-English speaking background and over 18 years of age.

## GENERAL EDUCATION

### CERTIFICATE I IN GENERAL EDUCATION FOR ADULTS (SWITCH PROGRAM)

**22474VIC** Full time (1 year) February Glen Waverley

**Entry requirements:** Minimum 14 years of age.

**Career opportunities:** Entry level positions in retail and hospitality.

### CERTIFICATE I IN TRANSITION EDUCATION

**22301VIC** Full time (34 weeks) February Chadstone, Moorabbin

**Entry requirements:** Learners need to have potential to travel independently and take part in all course activities.

**Career opportunities:** Open or supported employment, voluntary work, community activities.

### CERTIFICATE I IN WORK EDUCATION

**22302VIC** Full time (34 weeks) February Chadstone, Moorabbin

**Entry requirements:** Learners need to have potential to travel independently and take part in all course activities.

**Career opportunities:** Open or supported employment, voluntary work.

## ENGLISH LANGUAGE TEACHER TRAINING

### CERTIFICATE IV IN TESOL (TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES)

**10695NAT** 1 day per wk for 40 wks/2 days per wk for 20 wks February, April, July Chadstone

**Entry requirements:** VCE or equivalent.

**Career opportunities:** English language teacher to speakers of other languages.

### GRADUATE CERTIFICATE IN TEACHING ENGLISH AS AN ADDITIONAL LANGUAGE

**10129NAT** Part time (1 year) January, July Chadstone

**Entry requirements:** Undergraduate degree or Diploma of Education. Successful completion of an initial course in English language teacher training, typically CELTA or Certificate IV in TESOL; preferably some EAL teaching experience.

**Career opportunities:** English language teacher to speakers of other languages.

### CERTIFICATE IN ENGLISH LANGUAGE TEACHING TO ADULTS (CELTA) CAMBRIDGE

**SIC0009** Full time (4 days per wk for 5 weeks), part time (1 day per wk for 6 months) February, July Chadstone, Moorabbin, St Kilda Road

**Entry requirements:** Applicants should be aged 20 or over, have an awareness of language and a competence in both written and spoken English that will enable them to undertake the course and prepare for teaching a range of levels.

**Career opportunities:** English language teacher to speakers of other languages.

<b>CELTA</b>	Certificate in English Language Teaching to Adults
<b>EAL</b>	English as an Additional Language
<b>TESOL</b>	Teaching English to Speakers of Other Languages
<b>VCAL</b>	Victorian Certificate of Applied Learning



**"I'm passionate about education, in particular children's literacy."**

#### Susan Anandam

Certificate IV in Education Support

After leaving her career as a speech pathologist, Susan felt empowered by the prospect of a new career.

She was awarded the Outstanding Certificate Student accolade at the 2019 Holmesglen Awards.

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# HORTICULTURE AND ENVIRONMENT





WE OFFER A WIDE RANGE OF HORTICULTURE TRAINING AT BOTH CERTIFICATE AND DIPLOMA LEVEL, INCLUDING ARBORICULTURE, LANDSCAPE DESIGN AND CONSTRUCTION, PARKS AND GARDENS, PRODUCTION AND RETAIL NURSERY, AND SPORTS TURF MANAGEMENT.

We also offer training in conservation and land management, animal studies and floristry.

So if you like the idea of a career looking after plants – or pets – we have a place for you.



## STUDY AREAS:

- Animal studies
- Conservation and land management
- Floristry
- Horticulture



### AWARDS, COMPETITIONS AND EVENTS

Our students are regular participants and award winners in events such as Melbourne International Flower and Garden Show and WildFlowers Australia Floristry Competition. Students also help at a range of industry events.



### COMMUNITY WORK

Horticulture and environment students have volunteered on a range of tasks across the Mornington Peninsula, working with Peninsula Landcare groups. Our students have also contributed to a community project in Cambodia in the past.







### PARTNERSHIPS

All of our conservation and land management projects are run jointly with public land management agencies, such as Mornington Peninsula Shire, Kingston City Council, Parks Victoria, and the National Trust of Victoria.



Native flower centrepieces, made by Certificate III in Floristry students, featured at an event for The Smith Family volunteers.

#### KEY

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-  Start date
-  Campus

#### CONTACT

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## ANIMAL STUDIES

### CERTIFICATE III IN ANIMAL STUDIES

 **ACM30117**  **Part time (1 year)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements however students need a fair level of physical capability to undertake simulation classes. Students should have the stamina to physically be on their feet and work all day, clean enclosures, bedding, surfaces and floors, handle required tools and equipment, lift and move equipment, food items and stock, capturing, restraining and move animals during simulation activities.

**Career opportunities:** Animal care receptionist and support officer, animal control and regulation assistant, animal health officer, animal shelter assistant, assistant animal welfare officer.

## CONSERVATION AND LAND MANAGEMENT

### CERTIFICATE IV IN CONSERVATION AND LAND MANAGEMENT

 **AHC40916**  **Full time (1 year), part time (variable)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Senior conservation worker, shire/council officer, ranger/officer, environmental officer or contractor, landcare officer or contractor.

### DIPLOMA OF CONSERVATION AND LAND MANAGEMENT

 **AHC51116**  **Full time (1.5 years), part time (variable)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Seasonal park officer, nursery worker, revegetation crew, landcare worker, park ranger, environmental officer.

## FLORISTRY

### CERTIFICATE III IN FLORISTRY

 **SFL30115**  **Full time (1 year), part time (2 years)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Senior retail florist, studio florist, in-house florist, floral designer, event florist (weddings and corporate).

## HORTICULTURE

### CERTIFICATE II IN HORTICULTURE (PRE-APPRENTICESHIP)

 **AHC20416**  **Part time (variable)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Horticulture worker.

### CERTIFICATE III IN ARBORICULTURE (TRAINEESHIP AND NON-APPRENTICESHIP)

 **AHC30816**  **Part time (2 years)**  **Various**  **Glen Waverley**

**Entry requirements:** To undertake as a traineeship, you will need a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Local government arborist, arborist, urban planning assistant, arboricultural supervisor.

### CERTIFICATE III IN LANDSCAPE CONSTRUCTION (APPRENTICESHIP AND NON-APPRENTICESHIP)

 **AHC30916**  **Full time (1.5 years), part time (3 years)**  **Various**  **Glen Waverley**

**Entry requirements:** If you are undertaking an apprenticeship, you must first have a training agreement with a registered employer from a relevant industry. If you are undertaking it as a non-apprentice, there are no entry requirements for the course.

**Career opportunities:** Landscaper.

### CERTIFICATE III IN PARKS AND GARDENS (APPRENTICESHIP AND NON-APPRENTICESHIP)

 **AHC31016**  **Part time (3 years)**  **Various**  **Glen Waverley**

**Entry requirements:** If you are undertaking an apprenticeship, you must first have a training agreement with a registered employer from a relevant industry. If you are undertaking it as a non-apprentice, there are no entry requirements for the course.

**Career opportunities:** Local government gardener, horticultural technician, grounds maintenance, private garden maintenance.

### CERTIFICATE III IN PRODUCTION NURSERY (APPRENTICESHIP)

**AHC31116** ⌚ **Part time (3 years)** 📅 **Various** 📍 **Glen Waverley**

**Entry requirements:** If you are undertaking an apprenticeship, you must first have a training agreement with a registered employer from a relevant industry. If you are undertaking it as a non-apprentice, there are no entry requirements for the course.

**Career opportunities:** Nursery worker, wholesale production assistant, nursery sales person.

### CERTIFICATE III IN RETAIL NURSERY (APPRENTICESHIP)

**AHC31216** ⌚ **Part time (3 years)** 📅 **Various** 📍 **Glen Waverley**

**Entry requirements:** If you are undertaking an apprenticeship, you must first have a training agreement with a registered employer from a relevant industry. If you are undertaking it as a non-apprentice, there are no entry requirements for the course.

**Career opportunities:** Nursery hand, nursery tradesperson, retail sales assistant, nursery/greenlife.

### CERTIFICATE III IN SPORTS TURF MANAGEMENT (APPRENTICESHIP AND NON-APPRENTICESHIP)

**AHC31316** ⌚ **Part time (3 years)** 📅 **Various** 📍 **Glen Waverley**

**Entry requirements:** If you are undertaking an apprenticeship, you must first have a training agreement with a registered employer from a relevant industry. If you are undertaking it as a non-apprentice, there are no entry requirements for the course.

**Career opportunities:** Greenkeeper, turf manager, groundsperson, golf course foreman.

### CERTIFICATE IV IN HORTICULTURE

**AHC40416** ⌚ **Full time (1 year), part time (variable)** 📅 **February, July** 📍 **Glen Waverley**

**Entry requirements:** No formal prerequisites.

**Career opportunities:** Senior horticulturalist, horticulture team leader, nursery person.

### DIPLOMA OF HORTICULTURE

**AHC50416** ⌚ **Full time (1.5 years), part time (variable)** 📅 **February, July** 📍 **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Senior horticulturalist, parks and gardens manager, horticulture enterprise manager.

### DIPLOMA OF LANDSCAPE DESIGN

**AHC50616** ⌚ **Full time (1.5 years), part time (variable)** 📅 **February, July** 📍 **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Landscape designer, landscape consultant.

### DIPLOMA OF SPORTS TURF MANAGEMENT

**AHC51016** ⌚ **Part time (2 years)** 📅 **Various** 📍 **Glen Waverley**

**Entry requirements:** Completion of AHC31316 Certificate III in Sports Turf Management.

**Career opportunities:** Golf course superintendent, head groundsperson, turf consultant, curator of cricket and football ovals.



**"I was brought up on a farm in the heart of Scotland. I want my designs to transport the client to a place of tranquillity and peacefulness at the end of the day."**

**Charles Leadbetter**

Diploma of Landscape Design

Charles is a past bronze recipient at the Melbourne International Flower and Garden Show. His design – inspired by his heritage – was celebrated and enjoyed as part of the Avenue of Achievable Gardens category.

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# HOSPITALITY, TOURISM AND EVENTS



## AUSTRALIA'S HOSPITALITY INDUSTRY IS WORLD CLASS. WE OFFER COURSES FROM PATISSERIE AND COMMERCIAL COOKERY, RIGHT THROUGH TO HOSPITALITY MANAGEMENT.

Or if you love to travel, and you want to work in a profession combining your passion with a career that will take you places, our courses in travel and tourism will give you the skills to launch you in the industry.

Our events training program is award-winning, with students working at White Night, St Kilda Festival, and Melbourne Spring Fashion Week each year, building their career potential through work placements and industry-based projects.



## STUDY AREAS:

- Bakery and pastry
- Cookery
- Events
- Hospitality
- Travel and tourism



### STUDENT RESTAURANTS

Our two student training restaurants, Cilantro (Moorabbin) and Zest (Glen Waverley), are open to the public throughout the year, with special events thrown in to give the students a chance to hone their skills.



### INDUSTRY LEARNING

Hospitality students train alongside some of the best in the business through organised events such as the Melbourne International Food and Wine Festival and Celebrity Chef dinners. Last year, tourism students completed a study tour of Japan.



### EVENTS PROGRAM EXCELLENCE

Our events department has been a winner and/or finalist for Best Education or Training Program for three consecutive years at the Australian Event Awards.



**"You should strive to be the best. One of my teachers always said that if you want to be a baker, you've got to try to be the best one, not an average one."**

**Chan Khun**  
Certificate III in Patisserie

Baking Association of Australia;  
Australia's Best Pie Awards

- 2018 Australia's Best Pie –  
Country Cob Bakery

#### KEY

- Course code**
- Study mode and duration**
- Start date**
- Campus**

#### CONTACT

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## BAKERY AND PASTRY

### CERTIFICATE III IN PATISserie (NON-APPRENTICESHIP)

**SIT31016** **Full time (1 year) part time (18 months)** **February, July** **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Pastry cook, commercial cook specialising in pastry and desserts.

### CERTIFICATE IV IN PATISserie

**SIT40716** **Full time (1 year) part time (18 months)** **Various** **Moorabbin, Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Head pastry chef, sous chef, patisserie chef, pastry cook, chocolatier.

## COOKERY

### CERTIFICATE III IN COMMERCIAL COOKERY (NON-APPRENTICESHIP)

**SIT30816** **Full time (1 year), part time (1.5 years)** **Various** **Moorabbin, Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Chef.

### CERTIFICATE III IN COMMERCIAL COOKERY (APPRENTICESHIP)

**SIT30816** **Part time (2 – 3 years)** **Various** **Moorabbin, Glen Waverley**

**Entry requirements:** You must have a training agreement with a registered employer from a relevant industry.

**Career opportunities:** Chef.

### CERTIFICATE IV IN COMMERCIAL COOKERY

**SIT40516** **Full time (1 year)** **February, July** **Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Head chef, sous chef, chef de partie, cook, catering manager, purchasing manager.

## EVENTS

### DIPLOMA OF EVENT MANAGEMENT (BUSINESS EVENTS)

**SIT50316** **Part time (1 year)** **February** **St Kilda Road**

**Entry requirements:** Minimum three years' work experience in an allied industry, smart presentation and grooming; strong customer focus and organisational skills, ability to work well under pressure and within a team environment, good communication skills.

**Career opportunities:** Events coordinator/manager, venue coordinator/manager, corporate business and convention coordinator and manager, professional conference organiser, exhibition and trade show coordinator.

### DIPLOMA OF EVENT MANAGEMENT / CERTIFICATE III IN LIVE PRODUCTION AND SERVICES

**SIT50316** **Full time (1 year), part time (1.5 years)** **February, July**  
 **Moorabbin, Glen Waverley**

**Entry requirements:** Minimum three years' work experience in an allied industry, smart presentation and grooming; strong customer focus and organisational skills, ability to work well under pressure and within a team environment, good communication skills.

**Career opportunities:** Community and music festivals coordinator/manager, venue coordinator/manager, concerts and touring productions coordinator manager, professional conference organiser, events contractor.

## HOSPITALITY

### CERTIFICATE III IN HOSPITALITY

**SIT30616** **Full time (9 months)** **February, October** **Moorabbin, Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Cafe worker, front of house, small café owner/operator, customer service assistant, waiter, barista.

### CERTIFICATE IV IN HOSPITALITY

**SIT40416** **Full time (1 year), part time (variable)** **February, July, October**  
 **Moorabbin, Glen Waverley**

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Food and beverage attendant (waiter), bar attendant, food and beverage supervisor.

## DIPLOMA OF HOSPITALITY MANAGEMENT

**SIT50416** Full time (1.5 years), part time (variable) February, July, October  
Moorabbin, Glen Waverley

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Resort supervisor/manager, hotel supervisor/manager, casino supervisor/manager, sommelier, restaurant/manager, hotel supervisor/manager.

## ADVANCED DIPLOMA OF HOSPITALITY MANAGEMENT

**SIT60316** Full time (2 years), part time (variable) February Moorabbin, Glen Waverley

**Entry requirements:** No formal entry requirements for this qualification, however it is strongly recommended you undertake lower level qualifications, or gain industry experience.

**Career opportunities:** Supervisory and management positions within the hospitality industry.

## BACHELOR OF HOSPITALITY MANAGEMENT

**BHM16** Full time (3 years), part time (6 years) February, August  
St Kilda Road, Glen Waverley

The Bachelor of Hospitality Management is ideal if you aspire to a career in hospitality management. The course provides operational and higher level management skills, and students put their learning into practice with two placement opportunities in the final year of study.

**Entry requirements:** See website for full details.

**Career opportunities:** Hotel roles including front and back-of-house, rooms division, functions/events, sales/marketing or finance. Roles in hospitality from restaurants to cafes and catering operations.

## TRAVEL AND TOURISM

### CERTIFICATE III IN TOURISM (TRAVEL AGENCY STREAM)

**SIT30116** Full time (1 year) February Moorabbin, Glen Waverley

**Entry requirements:** No formal entry requirements.

**Career opportunities:** Role in a retail travel agency.

### CERTIFICATE III IN TRAVEL

**SIT30216** Part time (1 year) February Glen Waverley

**Entry requirements:** Mature attitude and approach to study; good communication, organisational and technical skills; ability and desire to work face to face with customers; smart presentation and grooming; ability to work well under pressure and within a team environment.

**Career opportunities:** Travel consultant.

### CERTIFICATE IV IN TRAVEL AND TOURISM

**SIT40116** Full time (17 weeks) February, July Glen Waverley

**Entry requirements:** Mature attitude and approach to study; good communication; organisational and technical skills; ability and desire to work face to face with customers; smart presentation and grooming; and ability to work well under pressure and within a team environment.

**Career opportunities:** Visitor information officer, tour operator, tourism officer, tourism sales and/or marketing, tour guide, operations supervisor, assistant manager.

### CERTIFICATE IV IN GUIDING

**SIT40216** Part time (10 months) February St Kilda Road

**Entry requirements:** Mature attitude and approach to study; good communication; organisational and technical skills; ability and desire to work face to face with customers; smart presentation and grooming; and ability to work well under pressure and within a team environment.

**Career opportunities:** Inbound/outbound tour guide.

## DIPLOMA OF TRAVEL AND TOURISM MANAGEMENT / DIPLOMA OF HOLIDAY PARK AND RESORT MANAGEMENT

**SIT50116** Full time (1 year) February, July Moorabbin, Glen Waverley

**Entry requirements:** Mature attitude and approach to study; good communication; organisational and technical skills; ability and desire to work face to face with customers; smart presentation and grooming; and ability to work well under pressure and within a team environment.

**Career opportunities:** Travel agency manager, incentive travel manager, tour operations manager, inbound groups manager, product development manager, reservations manager, visitor information centre manager.



**"I recommend taking advantage of all opportunities that you can take while studying, like internships, student exchanges, work/study abroad and volunteering. To have an overseas experience; not just a short holiday, where you are immersing in a different culture, opens so many doors for you."**

**Melissa Hanlon**  
Diploma of Holiday Park and Resort Management  
Certificate III in Tourism

Melissa followed a pathway from a VET Delivered to Secondary Students course right through to obtaining her diploma. Melissa worked as a Character Attendant as part of the Disney College Program in Orlando.

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# SPORT, FITNESS AND WELLBEING







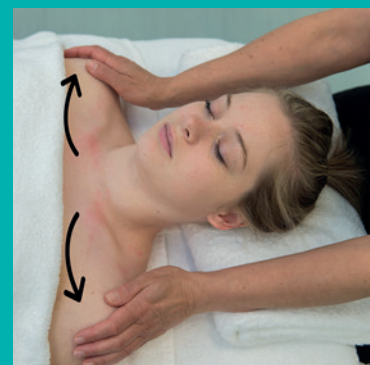
WITH OUR HIGHLY REGARDED DEGREES IN SPORT BUSINESS AND SPORTS MEDIA, HOLMESGLEN IS WELL POSITIONED TO PROVIDE REAL-WORLD INDUSTRY TRAINING AND OPPORTUNITIES FOR OUR STUDENTS.

And for those looking to be more hands on, our fitness, outdoor recreation, nutrition, wellness and massage therapy courses will equip you to take advantage of the continuing strong jobs growth expected in this sector.



## STUDY AREAS:

- Fitness and recreation
- Natural therapies (beauty, massage and nutrition)
- Sport



### INDUSTRY PARTNERS

Our fitness partners include Fitness First, Genesis, Fitness Australia, and Monash Aquatic and Recreation Centre. And our sports degree students benefit from working relationships with Fox Footy, AFL Victoria, VAFA, Basketball Victoria, Cricket Victoria and the Herald Sun.



### PLACEMENT OPPORTUNITIES

Our sports media students complete an internship as part of their course. Many have gone on to receive employment with the likes of Fox Footy, Herald Sun and Hockey Victoria. What's more, our sports development students get the chance to participate in the annual Coaching for Change project.



### WELLNESS CENTRE





As a remedial massage student, you will put your learning into practice at our on-campus massage clinic that's open to the public. You will work under the guidance of highly skilled teachers – who also run their own businesses.



**Shane Grant**  
Fitness graduate

Shane has proven his ambitions are every bit as active as the field he has embraced. Shane is the owner of Coaching Zone Ferntree Gully, a high-tech small group training space helping the local community improve their health and wellbeing.

#### KEY

-  **Course code**
-  **Study mode and duration**
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#### CONTACT

**W:** [holmesglen.edu.au](http://holmesglen.edu.au)

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## FITNESS AND RECREATION

### CERTIFICATE III IN FITNESS

 **SIS30315**  **Full time (6 months)**  **February, July**  **Glen Waverley**





**Entry requirements:** There are no formal entry requirements.  
**Career opportunities:** Gym instructor.

### CERTIFICATE IV IN FITNESS

 **SIS40215**  **Full time (6 months), part time (1 year)**  **February, July**  **Glen Waverley**

**Entry requirements:** You must hold current first aid and CPR certificates and other nationally recognised training units - see Holmesglen website for full details. You will also be required to attend an interview prior to enrolment.  
**Career opportunities:** Gym instructor, personal trainer, PT coordinator, PT manager, outdoor trainer.

### CERTIFICATE IV IN OUTDOOR RECREATION WITH CERTIFICATE IV IN GUIDING

 **SIS40313 / SIT40216**  **Full time (1 year)**  **February**  **Glen Waverley**

**Entry requirements:** Desire and interest to work as an instructor/trip leader in the outdoor recreation industry, passion for the outdoors and relevant camping/hiking experiences, strong level of fitness, good communication skills and the ability to work well under pressure and within teams.  
**Career opportunities:** Trip assistant in outdoor recreation industry, outdoor guide (uncontrolled environment).


## NATURAL THERAPIES

### CERTIFICATE II IN SALON ASSISTANT

 **SHB20216**  **Full time (6 months), part time (1 year)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.  
**Career opportunities:** Salon assistant.

### CERTIFICATE III IN BEAUTY SERVICES

 **SHB30115**  **Full time (6 months)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.  
**Career opportunities:** Beautician, beauty therapist.

### CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE (NUTRITION AND DIETETICS)

 **HLT43015**  **Full time (1 year)**  **February, July**  **Glen Waverley**

**Entry requirements:** No formal entry requirements.  
**Career opportunities:** Dietician assistant, nutrition assistant.

### DIPLOMA OF REMEDIAL MASSAGE

 **HLT52015**  **Full time (1 year)**  **February, July**  **Glen Waverley**

**Entry requirements:** A desire and interest in natural/complementary therapies, mature attitude and approach to study.  
**Career opportunities:** Remedial massage therapist, sport massage therapist.

## SPORT

### DIPLOMA OF SPORT DEVELOPMENT WITH DIPLOMA OF EVENT MANAGEMENT

**i** SIS50612 / SIT50316 **🕒** Full time (1 year) **📅** February, July **📍** Glen Waverley

**Entry requirements:** A desire and interest in natural/complementary therapies, mature attitude and approach to study.

**Career opportunities:** Remedial massage therapist, sport massage therapist.

### BACHELOR OF SPORT BUSINESS

**i** BSPB16 **🕒** Full time (3 years), part time (6 years) **📅** February, July **📍** Chadstone, St Kilda Road

The Bachelor of Sport Business has four streams: sport management, commercial sport, sports media, and sport development. This ensures graduates will be able to work in a variety of roles including professional sport, sports leagues, sport consultancy, government sport agencies, sports venues and sports event companies.

**Entry requirements:** See website for full details.

**Career opportunities:** Athlete manager, fan engagement coordinator, sport and recreation officer, sport event coordinator, sport tour coordinator, sport media officer.

### BACHELOR OF SPORTS MEDIA

**i** BSM13 **🕒** Full time (3 years), part time (6 years) **📅** February, July **📍** Chadstone

The Bachelor of Sports Media has four streams: sport, media, journalism, and communications. Students will be equipped to work in a variety of roles with sports leagues and clubs, sports media organisations, and sports agencies. There is significant industry engagement: guest speakers, field trips and a 228 hour internship with one of our industry partners such as Fox Footy, Herald Sun, Melbourne Stars, SEN1116, AFL Victoria, Basketball Victoria and Cricket Victoria.

**Entry requirements:** See website for full details.

**Career opportunities:** Sport journalist, sports commentator, sport television producer, radio producer, sports marketing officer, sports media officer.



**"I think the best thing about the course is the opportunity it presents. You don't get hand-fed anything in life, but the assignments allow you to go and get real world experience if you are willing to work hard."**

#### **Ben Gibson**

Bachelor of Sports Media

Ben used his course to immerse himself in the field. He is now a Digital Content Producer at the Melbourne Football Club.

**LOOK FOR FREE  
TAFE COURSES  
IN THIS AREA**

[holmesglen.edu.au/freetafe](https://holmesglen.edu.au/freetafe)



**VOCATIONAL EDUCATION  
AND TRAINING (VET)  
DELIVERED TO SECONDARY  
SCHOOL STUDENTS**



**YOU LEARN BEST WHEN YOU ARE IN A SUPPORTIVE LEARNING ENVIRONMENT. OUR PROGRAMS FOR SECONDARY SCHOOL STUDENTS PROVIDE YOU WITH A CHANCE TO EXPLORE YOUR FUTURE STUDY OPTIONS WHILE YOU'RE STILL AT SCHOOL.**

We have course options across a range of study areas. So whether you want to learn the practical skills to grow your career options or move into an apprenticeship, or even take the first steps to becoming an educator, VET Delivered to Secondary School Students is your opportunity to find what makes you happy.



## STUDY AREAS:

- Arts and design
- Building and construction
- Business and finance
- Community and health sciences
- Computing and IT
- Early childhood education
- Horticulture and environment
- Hospitality, tourism and events
- Sport, fitness and wellbeing

## PLUS

- Developing independence programs
- VCAL



### FLEXIBILITY

Study with us one day or afternoon per week, during school terms, and have your studies count towards your VCE or VCAL.



### CREATE YOUR PATHWAY

Many VET Delivered to Secondary School Students programs offer clear pathways into our certificates, diplomas and degrees.



### STUDY TYPE

Assessment is competency based, not 'graded', so you'll really experience what it is like after high school.



## Did you know...

### VET Delivered to Secondary School Students

programs offer an ideal pathway to further VET studies? 91% of VET graduates recommended their training.\*

Ella's study pathway saw her develop her skills progressively, from a VET Delivered to Secondary Students course to a Certificate IV and through to the Bachelor of Fashion Design, where she was awarded Most Outstanding First Year Student.

"Holmesglen became part of my support system and became my second home," she says.

\*NCOVER VET Graduate Outcomes 2018

#### KEY

- Course code
- Study mode and duration
- Start date
- Campus

#### CONTACT

W: [holmesglen.edu.au](http://holmesglen.edu.au)

T: 1300 639 888

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## ARTS AND DESIGN

### CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY

MST20616 Part time (2 years) February St Kilda Road

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Completion of this course will provide you with a folio of fashion design work suitable for use at interview for a variety of fashion design courses from certificate, through to diploma and degree level. You may be able to claim credit transfer for some units, when you apply for further study in the VET sector.

### CERTIFICATE III IN DESIGN FUNDAMENTALS

CUA30715 Part time (2 years) February Chadstone

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** You will graduate with a folio of work that may be used when applying for future opportunities, and have the opportunity to continue your studies in the CUA40715 Certificate IV in Design at Holmesglen.

### CERTIFICATE III IN INTERIOR DECORATION RETAIL SERVICES

MSF31013 Part time (2 years) February Chadstone

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** After successfully completing the course, you may undertake a broad range of further study from certificate, diploma and advanced diploma courses in interior design and decoration. This course is suitable if you have an interest in interior design, colour consultation and styling.

### CERTIFICATE III IN SCREEN AND MEDIA

CUA31015 Part time (2 years) February Moorabbin, Glen Waverley

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** You will graduate with a folio of work that may be used when applying for career opportunities, and you may be eligible for advanced standing when applying for multimedia programs at Holmesglen. You will also have gained industry relevant skills that may be immediately applied in entry level employment opportunities within the industry. This course is suitable if you have an interest in digital media, animation, web design and graphic design.

## BUILDING AND CONSTRUCTION

### CERTIFICATE II IN BUILDING AND CONSTRUCTION (BRICKLAYING) PRE-APPRENTICESHIP

22338VIC Part time (2 years) February, July Chadstone

**Entry requirements:** When undertaking this course you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Building and construction apprenticeship.

### CERTIFICATE II IN BUILDING AND CONSTRUCTION PRE-APPRENTICESHIP (CARPENTRY)

22338VIC Part time (2 years) February Chadstone

**Entry requirements:** When undertaking this course you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Carpentry apprenticeship, building trade apprenticeship.

### CERTIFICATE II IN ENGINEERING STUDIES (TECHNICAL)

22470VIC Part time (2 years) February Moorabbin

**Entry requirements:** When undertaking this course you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Further study may then lead to the following fields: Draftsperson, architectural designer and additive manufacturing prototyping.

### CERTIFICATE II IN ENGINEERING STUDIES (FABRICATION)

22470VIC Part time (2 years) February Moorabbin

**Entry requirements:** When undertaking this course you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Working with: heavy earth moving equipment, mining equipment, pressure vessels, pipework, automotive/truck body building, duct work, shipbuilder/boats/submarines, aircraft, structural work and electrical switchboard cabinets.

### CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START)

UEE22011 Part time (2 years) February Moorabbin, North Melbourne

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Apprentice electrician, apprentice electrical fitter, apprentice air conditioning and refrigeration mechanic, renewable energy systems installer, electrical engineering technician, renewable energy sales and support roles.

### CERTIFICATE II IN FURNITURE MAKING PATHWAYS

MSF20516 Part time (2 years) February, July Chadstone

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Apprenticeship in cabinet making, joinery, furniture making, wood machining, shopfitting, upholstery, furniture finishing, and furniture design and technology.

## BUSINESS AND FINANCE

### CERTIFICATE II IN SMALL BUSINESS (OPERATIONS/INNOVATION)

**22247VIC** **Part time (2 years)** **February** **Glen Waverley**

**Entry requirements:** When undertaking this course you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Graduates of this course will be able to immediately apply the skills they learned within a wide variety of small businesses. Graduates may choose to apply these skills while becoming an entrepreneur, small business owner and operator, or engage in further education to learn further (specific) skills to become an accountant, business banker, payroll assistant or business development manager.

## COMMUNITY AND HEALTH SCIENCES

### CERTIFICATE III IN ALLIED HEALTH ASSISTANCE

**HLT33015** **Part time (2 years)** **February** **Moorabbin**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** If you complete the certificate, this course produces workers who provide assistance to physiotherapy professionals, and registered and enrolled nurses. Workers at this level operate under direct supervision and do not conduct programs or therapeutic interventions. Job roles include: Therapy assistant, physiotherapy assistant, allied health assistant, assistant in nursing, health services assistant.

### CERTIFICATE III IN COMMUNITY SERVICES

**CHC32015** **Part time (2 years)** **February** **Chadstone, Moorabbin**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Following completion of the certificate, the following community sectors would have relevant employment opportunities: Case management, disability, individual support, leisure and health, welfare, youth services, mental health.

### CERTIFICATE III IN LABORATORY SKILLS

**MSL30116** **Part time (2 years)** **February** **Moorabbin**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** This course is suitable if you have an interest in biological testing, biotechnology, chemical testing, environmental monitoring, food testing and pathology testing.

## COMPUTING AND IT

### CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY (GAMES STREAM)

**ICT30115** **Part time (2 years)** **February** **Moorabbin**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** This course provides an excellent pathway into further study in courses at Certificate IV level and higher which will lead to job outcomes in games, including jobs in asset creation, game art, game programming, game animation, game testing and technical support.  
Holmesglen offers a study pathway leading to a Certificate IV in Digital and Interactive Games, and a Diploma of Digital and Interactive Games. Students studying the games stream are also suitable to follow a study pathway into a Certificate IV in Web Based Technologies, and a Diploma of Website Development. This course can be used by students to support VCE ATAR outcomes.

### CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY (SUPPORT STREAM)

**ICT30115** **Part time (2 years)** **February** **Chadstone**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** This course is suitable for those who are looking for entry-level positions in an IT repair or level 1 helpdesk support environment. It is an entry point qualification for those seeking to develop their IT skills and foundation knowledge. Using this course to pathway into further education in IT will lead to career roles in the Information Technology industry.

## EARLY CHILDHOOD EDUCATION

### CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

**CHC30113** **Part time (2 years)** **February** **Moorabbin**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Early childhood educator, family day carer, nanny, out-of-school hours' care assistant, recreation assistant.

## HORTICULTURE AND ENVIRONMENT

### CERTIFICATE II IN HORTICULTURE

**AHC20416** **Part time (2 years)** **February** **Glen Waverley**

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Horticulture worker, horticulture assistant or apprenticeship.



### Students who complete MSL30116 Certificate III in Laboratory Skills

will be eligible for up to six units of credit towards their VCE: four units at Units 1 and 2 level and a Units 3 and 4 sequence.

Talk to us to find out which Holmesglen VET Programs have a study score that will contribute to your VCE Units 3 and 4.



**"Follow your passion. I know it's easy to say, but finding your passion is the hardest bit. Once you find it, then find great people to support you."**

#### **Morgan Hipworth**

Certificate II in Hospitality

Morgan is already a major part of the local hospitality industry. He owns his own food business, Bistro Morgan, has appeared on a range of commercial television shows, such as Shark Tank, Today and The Project, and is earning the praise of the culinary world, one donut at a time.

#### **KEY**

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#### **CONTACT**

**W:** [holmesglen.edu.au](http://holmesglen.edu.au)

**T:** 1300 639 888

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## **HOSPITALITY, TOURISM AND EVENTS**

### **CERTIFICATE III IN EVENTS**

**i** SIT30516 **🕒** Part time (2 years) **📅** February **📍** Moorabbin, Glen Waverley

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** This course is suitable if you have an interest in event management, wedding planning, international event coordination and festival or sporting coordination.

### **CERTIFICATE II IN HOSPITALITY**

**i** SIT20316 **🕒** Part time (2 years) **📅** February **📍** Moorabbin, Glen Waverley

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Barista, food and beverage attendant, kitchen hand, apprentice chef.

### **CERTIFICATE III IN TOURISM**

**i** SIT30116 **🕒** Part time (2 years) **📅** February **📍** Moorabbin, Glen Waverley

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** This course is suitable if you have an interest in travel consultation, reservation sales agent for a tour company or airline, theme park attendant, tour guiding and attraction attendant.

## **SPORT, FITNESS AND WELLBEING**

### **CERTIFICATE III IN BEAUTY SERVICES**

**i** SHB30115 **🕒** Part time (2 years) **📅** February **📍** Moorabbin

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Beautician, beauty therapist.

### **CERTIFICATE III IN SPORT AND RECREATION**

**i** SIS30115 **🕒** Part time (2 years) **📅** February **📍** Moorabbin, Glen Waverley

**Entry requirements:** When undertaking the course, you must be enrolled at a school as a VCE or VCAL student.  
**Career opportunities:** Sports recreation, fitness instructing, sports development, sports coaching.



## DEVELOPING INDEPENDENCE PROGRAMS

### CERTIFICATE I IN TRANSITION EDUCATION

**22301VIC** Full time (34 weeks) February Chadstone, Moorabbin

For students who are 16 to 19 years old and require additional support.

**Entry requirements:** You will need to have the potential to travel independently and take part in all course activities, a desire to complete the course and an interest in gaining employment, progressing to further study or taking part in community life.

**Career opportunities:** Open or supported employment, voluntary work, community activities.

### CERTIFICATE I IN WORK EDUCATION

**22302VIC** Full time (34 weeks) February Chadstone, Moorabbin

For students who are 16 to 19 years old and require additional support.

**Entry requirements:** You will need to have the potential to travel independently and take part in all course activities, a desire to complete the course and an interest in gaining employment and/or progressing to further study.

**Career opportunities:** Open or supported employment, voluntary work.

### CERTIFICATE I IN GENERAL EDUCATION FOR ADULTS (SWITCH PROGRAM)

**22472VIC** Full time (1 year) February Glen Waverley

'Switch' is a flexible program offered as an alternative to Year 10.

**Entry requirements:** There are no formal entry requirements but learners must be at least 14 years of age at time of commencement.

**Career opportunities:** Developing Independence programs

## VICTORIAN CERTIFICATE OF APPLIED LEARNING (VCAL)

### VCAL FOUNDATION MID-YEAR INTAKE

**VCALFND001** Full time (6 months) July Moorabbin, Glen Waverley

**Entry requirements:** Applicants are preferably half way through their Year 10 studies. If they are under 17 years of age, they must have a Transition from School Form signed by their last school principal, and permission from the Department of Education (from the Regional Director), permitting them to leave school. This is a requirement under the Education and Training Reform Act 2006.

**Career opportunities:** The natural progression is to complete VCAL Intermediate and VCAL Senior.

### VCAL FOUNDATION WITH ADDITIONAL SUPPORT

**VCALFND001** Full time (34 weeks) February Chadstone

**Entry requirements:** Applicants must be 16 - 19 years old and - be interested in gaining employment and/or progressing to further study - have the potential to travel independently and take part in all course activities. If you are under the age of 17, you must have a Transition from School Form signed by your last school principal. This is a requirement under the Education and Training Reform Act 2006. Students over 18 will need a current police check to take part in voluntary work.

You will need to come to a meeting with a parent or carer to find out if the course will meet your needs.

**Career opportunities:** Open or supported employment opportunities, traineeships and apprenticeships.

### VCAL INTERMEDIATE YEAR 11

**VCALINT001** Full time (1 year) February, July Moorabbin, Glen Waverley

**Entry requirements:** If the student is under 17 years old, they must have a Transition from School Form signed by their last school principal. This is a requirement under the Education and Training Reform Act 2006.

**Career opportunities:** The natural progression from VCAL Intermediate is to complete VCAL Senior (equivalent of year 12).

### VCAL SENIOR YEAR 12

**VCALSEN001** Full time (6 - 12 months) February, July Moorabbin, Glen Waverley

**Entry requirements:** Preferred candidates will have completed either year 11 VCE or VCAL intermediate (at Holmesglen or an alternative approved provider). In the unlikely event that you are under the age of 17, you must have a completed Transition from School Form, authorised by their previous school principal. This is a requirement under the Education and Training Reform Act 2006.

**Career opportunities:** This course is recognised in Victoria as evidence of completion of secondary education. All career opportunities that require this completion are open to successful VCAL Senior candidates.



**"VCAL was a great step for my future. It was a much better fit for me."**

**ARYA GALGANO**

Victorian Certificate of Applied Learning

The Victorian Certificate of Applied Learning (VCAL) is a 'hands-on' option for students in Years 11 and 12.

Like the VCE, the VCAL is a recognised senior secondary qualification. Unlike the VCE, which is widely used by students as a pathway to university, the VCAL focuses on 'hands-on learning'. Students who do the VCAL are more likely to be interested in going on to training at TAFE, doing an apprenticeship, or getting a job after completing Year 12.

# SHORT COURSES

WE KNOW THAT THERE ARE MANY WAYS TO GET FROM POINT A TO POINT B IN YOUR PROFESSIONAL LIFE. A SHORT COURSE IS ABOUT OPTIONS. IT'S THE ABILITY FOR YOU TO PURSUE A BASIC INTEREST, STRENGTHEN A PASSION OR MAYBE JUST ADD TO YOUR SKILLS.

Our short courses range from hobby courses to quick ways to upskill. Plus, we even work with businesses to offer training solutions for entire organisations.

Our wide range of short courses allow you to express your creativity and sample a wide range of professional training programs before you undertake an accredited program with Holmesglen. These courses are taught by experts, where you can learn valuable skills for the workplace or just for fun. Choose from hundreds of short courses from the following study areas:

- **Art**
- **Computing**
- **Food and beverage**
- **Industry skills**
- **Languages**
- **Business**
- **DIY skills and construction**
- **House and garden**
- **Lifestyle**
- **OHS and industrial skills**

You can also choose from a range of online courses that are fun, affordable and offer complete flexibility. Each online course is instructor lead with monthly start dates and runs for six weeks.

To find our more visit [holmesglen.edu.au/shortcourses](http://holmesglen.edu.au/shortcourses) or call us on 03 9564 1546.

250+

Short courses  
(with an additional  
300+ online  
courses offered)



**Our shortest course is just two hours, while some can run over a few days**



**Average start time for night courses**



**We have a number of internationally certified professional courses, such as the Certified Digital Marketing Professional course**



**Training solutions for organisations – if you're a company, we offer the ability to customise courses to suit your needs.**



# OPEN DAYS

[holmesglen.edu.au/opendays](https://holmesglen.edu.au/opendays)

#### BOURKE STREET

Level 3  
206 Bourke Street  
Melbourne  
VIC 3000

#### CHADSTONE

Corner Warrigal and  
Batesford Roads  
Chadstone  
VIC 3148

#### DRUMMOND STREET

41 Drummond Street  
Chadstone  
VIC 3148

#### GLEN WAVERLEY

595 Waverley Road  
Glen Waverley  
VIC 3150

#### MOORABBIN

488 South Road  
Moorabbin  
VIC 3189

#### NORTH MELBOURNE

Level 2  
200 Arden Street  
North Melbourne  
VIC 3051

#### ST KILDA ROAD

332 St Kilda Road  
Southbank  
VIC 3006

[holmesglen.edu.au](https://holmesglen.edu.au) | 1300 639 888



Front cover image: **Jaiden Frangou-Mayer**  
*Citrus Balloons, 2018*  
Certificate IV in Photography and Photo Imaging

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